Division of Information Technology

Priority Calling Service Order

Email completed service order and supporting documents to tcom-request@tamu.edu. You will receive an automatic email from Help Desk Central providing a reference number (INC#). If you haven't received a response after two business days, reply to the original email or call 979.845.8300 with your INC# for a status update.

Requestor/Departmental Coordinator Information

By filling out this form, you certify you are authorized by your unit to submit this work order.

Name: _____   Unit/College/Department: _____

Phone Number: _____   Email Address: _____

Billing Information

Mailstop/Mailing Address: _____

Account No. (xx-xxxxxx-xxxxx): _____   Authorized Account Signer Name: _____

Signature: _____   Date: _____

Priority Calling Customer Information

The Division of IT reserves the right to only provide priority calling services to officials with sufficient business need.   *Approval from Security and Safety*

Name: _____   Title: _____

Mailing Address for GETS Card: _____   Email Address: _____

Service Requests

Services needed: *   New GETS Calling Card   Cancel GETS Calling Card   Add WPS   Cancel WPS

GETS Calling Card (Landline)

A GETS Calling Card allows you to make landline calls during an emergency situation when the phone lines are congested.

Phone Number (landline only): _____

Wireless Priority Service (WPS)

Wireless Priority Service allows you to make cell calls when the cell towers are busy. Related charges will appear on your cellular bill.

Phone Number (cellular only): _____

Cell Provider: _____

Account Number for Cell Provider: _____

Remarks: _____