



Telecommunications Data Circuit

- 1) Please fill out work order form and send scan to tcom-request@tamu.edu.
- 2) If you do not receive a work order number within 24 hours of submitting this form please call 979.845.1020.

Requesting Department	Service Request Coordinator	Phone #	Work Order # (IT Only)
Email Address	Centrex Account (xx-xxxxxx-xxxx)		Mail Stop
Site Location (Address, City)		Building Number (if known)	New Location <input type="checkbox"/> Yes <input type="checkbox"/> No

Service Requested

Circuit <input type="checkbox"/> Add New Circuit <input type="checkbox"/> Change Existing Circuit <input type="checkbox"/> Disconnect Circuit <input type="checkbox"/> Other	Data Speed <input type="checkbox"/> 20 Meg <input type="checkbox"/> 50 Meg <input type="checkbox"/> 100 Meg <input type="checkbox"/> 150 Meg <input type="checkbox"/> 250 Meg <input type="checkbox"/> 500 Meg <input type="checkbox"/> 750 Meg <input type="checkbox"/> 1 Gigabit <input type="checkbox"/> Other _____	Hand-Off (Your location) <input type="checkbox"/> Copper <input type="checkbox"/> Single-Mode Fiber <input type="checkbox"/> Multi-Mode Fiber
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Existing Circuit ID (if applicable): _____

Building and Room location for circuit termination: _____

Remarks:

Onsite Contact Name: _____ Number: _____ Email: _____

Texas A&M IT Use Only

Vendor: _____ Quote Requested: _____ TTVN Notified: _____

New Circuit ID/Account #: _____

POP Location: _____ Aggregation Circuit ID: _____

Hand-Off (POP): Copper Single-Mode Fiber Multi-Mode Fiber

Additional Remarks:

*Please note that TTVN Costs are not included in any charges quoted by Telecommunications. Approval by TTVN is required prior to connecting any new circuits to TTVN equipment. Please contact TTVN for pricing and questions.

Date Work Order Prepared	Departmental Approval	
Service Date Desired	Signature	Date