

IT Governance Program – Architecture & Infrastructure Committee

Meeting Minutes

May 17, 2018

1:30 – 3:00 p.m.

Computing Services Center Conference Room 004

Attendance:

AIC Members		AIC Members		Ex- Officio Members	
	Chad Ballenger	X	David Kratz	X	Zac Sanders (Ex-Officio)
X	Erick Beck		Alan Kurk		Rudy Supak (Ex-Officio)
X	Andy Bland	X	Susan Neitsch	X	Adam Mikeal - EAC (Ex-Officio)
X	Cheryl Cato		Elizabeth Schwartz		
	Dr. Prasad Enjeti				
X	Justin Ellison				
X	Dr. Donald (Rick) McMullen				
X	Richard King				

ITG Program Support		AIC Guests	
	Juan Garza	X	Michael Crocker
X	Joshua Kisse		
X	Missy Mouton		
	Lea Ann Westmoreland		

Minutes: Scheduled Business

Item 1: **Welcome & Announcements**

Description: *General welcome and opportunity for announcements and items of interest relevant to the committee.*

- Joshua Kisse welcomed the group on behalf of Cheryl Cato.
- Josh announced that the MyGartner research service is available for use through the summer. Calls can be set up with an analyst to learn more and an SSO configured link will be sent to the committee.

- Educause Core Data survey was completed last fall and all 2017 data has been released.

Item 2: Update on Objective 1

Description: *Discuss any additional research and directives for research needed by individuals working on Objective 1.*

- This group should have a view of the fiber plat and the costs associated by the next meeting.
- The next step will be looking at the EDGE for more data and to come up with an improvement plan.

Item 3: Objective 3 Development

Description: *Develop work objectives and assign tasks for objective 3.*

- Michael Crocker attended the meeting to discuss this objective. He will be on the sub-committee to assist with this objective
- Next steps: Identify the value and purpose
- Joshua Kissee summarized the feedback from the group into the “3 P’s”: Presentation, process, purpose/promotion. It was discussed that this should be broken into three sub-committee groups and to have different groups work on each piece “P”, then come back to the committee with a proposal.
- Presentation group: Erik Beck and Andy Bland
Process group: Susan Neitch and David Kratz
Purpose/Promotion group: Rick McMullen and Richard King
- Joshua also demonstrated UCF Common Controls Hub as a potential presentation benchmark
- Joshua will work with Cheryl to setup resources and propose a draft for technology standards.

Item 4: Research Services and Members

Description: *Review research services available and data sets that can be used by the committee in the course of its research.*

- Joshua Kissee asked the committee what skillsets and backgrounds are desired of new members or additional people to bring into the committee for the next year.
 - Discussion of members, backgrounds and suggestions took place.
 - Michael Crocker was added as a resource to this committee.
 - Cheryl suggested a security representative needs to be added as well.

Meeting was opened to discussion and there was none.

Motion made and seconded and the meeting was adjourned at 2:45pm