

IT Governance Program – Architecture & Infrastructure Committee

Meeting Minutes

January 18, 2018

1:30 – 3:00 p.m.

Computing Services Center Conference Room 004

Attendance:

AIC Members		AIC Members		Ex- Officio Members	
	Chad Ballenger	X	David Kratz	X	Zac Sanders (Ex-Officio)
X	Erick Beck		Alan Kurk	X	Rudy Supak (Ex-Officio)
	Andy Bland	X	Susan Neitsch		Future Chair - EAC (Ex-Officio)
X	Cheryl Cato		Elizabeth Schwartz		
	Dr. Prasad Enjeti				
X	Justin Ellison				
	Dr. Donald (Rick) McMullen				
X	Richard King				

ITG Program Support		AIC Guests	
	Juan Garza		
X	Joshua Kissee		
X	Missy Mouton		
	Lea Ann Westmoreland		

Minutes: Scheduled Business

Item 1: Welcome & Announcements

Description: *General Welcome and opportunity for announcements and items of interest relevant to the committee.*

Cheryl Cato opened the meeting by confirming the quorum. There were no new announcements from the group.

Josh Kissee updated a few things from the latest ITG committee meetings and explained briefly where those committees are on choosing their objectives.

Item 2: FY18 Objective Planning

Description: *Review the list of approved objectives. Hold open discussion about the action items needed. Develop plans, task forces, sub-committees, etc. to reach the objectives.*

Cheryl began by reminding everyone what the committee decided to take action on.

Objective 1: Analyze the current state of the network that is used for academics, research and administrative purposes and benchmark against peer institutions, including wireless infrastructure.

What do we want and why:

- What are our common problems?
- Capacity bottlenecks, age of equipment
- Speeds and capacities
- Research – Peers (broad to narrow)(benchmarking)
- Requirements for Research?
- Is there a standard or certification that we should aspire to?
- Include security, firewalls and encryption?
- Do we need standards for infrastructure?
- High Value targets? Where and what are they?
- Wide area network?
- Non-centrally managed networks?
- Current consumption? Who is using what and where?
- Metrics

Why do we want to know these things? What are the objectives?

- Be proactive
- Pre-eminence
- Fiscal responsibility
- Transparency – Metrics and the ability to show progress
- Protecting the community

Consider natural symmetry as a part of this moving forward.

For SITC:

- Help item prioritization
- Dashboard
- What outcome can they get behind

What you want = Outcomes

What we are = Measures

How we get there = Targets

We should divide and conquer on the research benchmarking piece.

Cheryl will look at the Educause piece and Josh will get us the information on the Vision2020 peers.

It was decided to start with the the Research-Peers piece. The next two to follow will be:

1. To identify duplicated IT infrastructure across the university for the purpose of recommending consolidation.
2. Develop a knowledge base center for technical standards and other IT Resources. It will include: (in this order)
 - a. The process for developing standards
 - b. Identification of the scope
 - c. Standard formatting
 - d. Standard development
 - e. Knowledge base development

Item 3: Objective Reporting & Tasks

Description: *Discuss how the AIC desires to work together for reporting progress on objectives, tracking tasks, communicating/meeting outside of the committee, as well as other items needed for collaboration.*

- The formal software is still under review. Discussion ensued about what process to use for now. GoogleDocs was suggested. It was discussed that Andy may not have access but should be able to get it for these purposes.
- When a University is chosen for your 2020 research, a folder can be made in that file for everyone in the committee to see. It was decided to go with GoogleDocs and Josh will setup the folders.
- Josh reminded the group that there are two email address to be familiar with. One is for the committee and the other is for the ITG as a whole.

Justin made a motion to adjourn and Susan seconded.

The meeting adjourned at 2:36pm