

## IT Governance Program – Architecture & Infrastructure Committee

### Meeting Minutes

May 16, 2019

1:30 – 3:00 p.m.

*Computing Services Center, Conference Room 04*

#### Attendance:

|   | AIC Members                | Ex- Officio Members              |
|---|----------------------------|----------------------------------|
|   | Erick Beck                 | Zac Sanders<br>(Parliamentarian) |
|   | Andy Bland                 | Sean Michaelson                  |
| X | Cheryl Cato (Chair)        | Dr. Juan Garza                   |
|   | William Deigaard           | Michael Sardaryzadeh             |
|   | Victor Delgado             |                                  |
|   | Justin Ellison             |                                  |
|   | Dr. Paul Gratz             |                                  |
|   | Jennifer Hutchison         |                                  |
|   | David Kratz                |                                  |
|   | Dr. Donald (Rick) McMullen |                                  |
|   | Susan Neitsch              |                                  |
|   | Chris Wiley                |                                  |

|   | ITG Program Support  | AIC Guests |
|---|----------------------|------------|
|   | Joshua Kissee        |            |
| X | Sharon Mainka        |            |
|   | Missy Mouton         |            |
|   | Lea Ann Westmoreland |            |

#### Minutes: Scheduled Business

##### **Item 1: Welcome & Announcements**

Description: *General Welcome and opportunity for announcements and items of interest relevant to the committee.*

- No announcements.

##### **Item 2: Summer Meeting Schedule**

Description: *Discuss summer meeting schedule. Will the committee continue to meet through the summer?*

- Meetings are currently held once a month. Taking the group’s feedback into consideration, it was decided to have a meeting in July, skip August, and meet again in September.

**Item 3: Call for Campus Infrastructure Standards working group**

Description: *Call for a working group for Campus Infrastructure Stands.*

- Cheryl reports on this item.
  - We are working with the architect and following the recommendations from FP&C guidelines.
  - The architect would like us to pull system guidelines back and make them standards.
  - We have been asked to go through those currently published with FP&C and the System and see which of those we would strengthen make standards, and what changes we would make in order to do that.
- We would be looking at the standards for wireless and the application of such.
- Would security standards be under building and standards or under controls?
- Cheryl would like to put out a call for anyone that may have a passion on this topic that may would want to help.
- Our connection is as a service provider and the rubrics.
- The draft for this is due to Lillian (architect) by August 15<sup>th</sup>. Most of the work will be done by email.

**Item 4: Office 365 Initiative Proposal**

Description: *Office 365 Committee will present their proposal for review and feedback after sending it to the EAC committee.*

- The Office 365 proposal has been presented to the EAC. There were a lot of questions regarding architecture and infrastructure. The EAC wanted an opportunity to ask follow-up questions. One of those questions was received by email and was regarding adding a business process statement, and how it will impact day-to-day operations. That business impact will be added. If there is anything else that is a business impact that this group feels should be addressed, let Cheryl know. This will be submitted back to EAC electronically, either email or in BoardEffect. The EAC felt that this committee did a good job on the product submitted.
- Cheryl reported that we will finish up this edit and interpreting questions, send that back to this group, then when this group has agreed, it will go back to the EAC. This will be also be done by email. We should expect this to be sent back to the group early next week at the latest. Sharon will find out when the next EAC meeting is scheduled, but this can be submitted through BoardEffect.

**Item 5: Review of Committee Objectives**

Description: *Review of committee objectives and discussion of revising the objectives.*

- Cheryl would like this group to review the objectives that were set early on by this committee. This committee's work is driven largely by other committees and their needs. We need to see if these objectives are still pertinent or if they need to be revised. We have already had four new initiatives sent to us.

1. Analyze the current state of the network and benchmark against peer institutions:

This objective has mostly been completed, mostly with high-level capacity capabilities and financial review.

Cheryl feels this one can be marked complete – discussion.

We have analyzed the current state of the network. This was intended to inform for the next generation network. Discussion concluded that this objective has been met, and it no longer needs to be on the list.

2. Identify duplicated IT infrastructure and recommend consolidation:

Cheryl doesn't know that we have done very much on this one, so the question is do we still want to continue working on this. The question previously raised was, if we pull back and focus on infrastructure, then isn't that data center consolidation? Discussion. Do we feel this initiative is important and is there any value? Is this something that needs further examination or do we not think this is a prevalent problem? It was decided to remove this from the list. The primary effort has been done by other committees and the data center consolidation has taken care of other server room items that are in scope.

3. Knowledge Base for technical standards in IT resources

There are several things currently under way on this one and still active.

Determined to leave this one and let the five subcommittees continue what they are doing.

• Discussion on what we are working on:

- Summary was that one objective has been met, re-thought the second one, and the third is still in flight.
- Cheryl said we can fold in the Next Generation Aggie Network. Office 365 can be added as well.
- Cloud in general is a big topic and a conversation that will affect this group at one point, but policy and procedure needs to drive that.
- The other two objectives will be added and we will be at three.

• At this point, Cheryl concluded and opened the floor for other questions/comments/concerns.

• Sharon Mainka asked if anyone on the committee was interested in extending their time on the committee. Before asking to appoint people to fill slots, Sharon would like to know if anyone felt strongly about extending their term. Andy would like to stay on the committee. If anyone else would like to, they can email Sharon Mainka.

• Motion made and meeting adjourned.