

IT Governance Program – Architecture & Infrastructure Committee

Meeting Minutes

December 20, 2018

1:30 – 3:00 p.m.

Computing Services Center Conference Room 004

Attendance:

AIC Members		AIC Members		Ex-Officio Members	
X	Erick Beck	X	Jennifer Hutchison	X	Zac Sanders - Connected remotely
	Andy Bland		Richard King (Parliamentarian)	X	Sean Michaelson
X	Cheryl Cato (Chair)	X	David Kratz	X	Michael Sardaryzadeh
X	Justin Ellison		Dr. Donald "Rick" McMullen		Juan Garza – Chair EAC
X	William Deigaard Connected remotely		Susan Neitsch		
X	Dr. Paul Gratz	X	Chris Wiley-remote		

ITG Program Support		AIC Guests	
X	Joshua Kissee	X	Michael Crocker
X	Sharon Mainka		
X	Missy Mouton		

Minutes: Scheduled Business

Item 1: Welcome & Announcements

Description: *General welcome and opportunity for announcements and items of interest relevant to the committee.*

Welcome and announcements

Item 2: Introduction of New Members

Description:

- Round the table introductions.
- Cheryl Introduced William Deigaard, Paul Gratz and Chris Wiley
- Joshua Kissee gave quick update on other ITG committees.
 - Explained the LMS Sub-committee selection process

- Discussed the presentation regarding AEFIS given to the TTLTC committee by Dr. Alicia Dorsey.
- Beginning in February, there will be a new monthly webinar that will go over what is happening in IT Governance as well as take comments and suggestions.
- Michael Sardaryzadeh discussed the IRPSC committee regarding security and risk management policy and control. A portion of this should be within the AIC committee from and security architecture standpoint. Chris Wiley will be a part of this project as well.

Item 3: Next Generation Aggie Network

Description: *Overview of work completed to date and solicit feedback.*

- Current state of the network discussion.
- William Diegaard gave an overview of what his proposal will include: funding models, funding model proposals, as well as network design.
- William will present this proposal to Dee Childs, and she will provide feedback and then refer it to the AIC
 - AIC will review and make a recommendation
 - Decision will be made on how the project would be funded.

Item 4: Office 365 Initiative

Description: *Soliciting members for a task force to create a recommendation for the EAC in March 2019 to determine feasibility of moving to Office 365.*

- Exchange 2019 has been announced.
 - TAMU will need to discuss if we should upgrade Exchange or move to Office 365
 - What is the best strategy for the campus?
- This will also be presented to Dee Childs in January.
- AIC would present their feedback and then make a recommendation to the EAC by the March meeting.

Discussion:

- Should the campus move to Office 365
- Will it be provided for students as well
- The task force will pick some decision points and present their recommendation to the EAC
- Call for volunteers for this project.
 - Chris Wiley and Justin Ellison volunteered to contribute.
- This topic will be discussed again at the next meeting

Item 5: Tech Standards

Description: *Update from task force.*

- Josh distributed a document titled “Recommendation for a Technology Standards program.”
- He asked the committee to read the document before the next meeting to consider ways to implement Standards vs Best Practice.

Discussion:

- Josh gave an explanation of an SAP: Rule=Regulation and SAP=policy

- The group discussed that a one page diagram explaining this hierarchy would be beneficial.
- Josh noted feedback that there needs to be an exception process.
- This document outlines the why and a little of the how, but we need a standard and consistent step of attributes.
- Consider built in interaction within the application to give suggestion/feedback or ask questions quickly.
- Josh is looking for more input: review this document and come back to the next meeting with input
 - Are we willing to work and start a project to implement and build this?
- A suggestion was made to possibly identify subject matter experts to reach out to for guidance along the way.
- Call to action to review and come to the meeting with ideas for implementation.
- Cheryl asked the group to be thinking about a business continuity chair to fill in for Cheryl when she is over-extended in governance meetings.

Action items: This group should think about Next Gen Aggie project and the Office 365 project and be ready to discuss recommendations at the next meeting,

Motion made to adjourn and seconded: Adjourned at 1:22pm