IT Governance Program – Architecture & Infrastructure Committee

Meeting Minutes

November 21, 2019
1:30 – 3:00 p.m.
Computing Services Center Conference Room 004

Attendance:

AIC Members				Ex- Officio Members	
X	Andy Bland	X	Jennifer Hutchison		Dr. 'Jon Jasperson
X	Cheryl Cato (Chair)	X	Susan Neitsch	X	Sean Michaelson
	Francis Dang	X	Chris Nugent	X	Zac Sanders (Parliamentarian)
X	William Deigaard	X	Ed Pierson	X	Dr. Michael Sardaryzadeh
	Justin Ellison	X	Chris Wiley	X	Anthony JG Antonidis
	Dr. Paul Gratz				

ITG Program Support		AIC Guests	
X	Sharon Mainka	X	Austin Dalton
X	Missy Mouton	X	Eric Osterholm
X	Ethel Vaught		

Minutes: Scheduled Business

Item 1:   **Welcome & Announcements**
Description: *General welcome and opportunity for announcements and items of interest relevant to the committee.*

- Round table introductions.
- Sharon Mainka reported on the Strategic IT Committee (SITC), which met this month. The Office 365 report will be voted on by Monday, and if they approve, it will proceed forward.

Item 2:   **Task Force Updates**
Description: *Reports from committee task force.*

- Cheryl reviewed options on how to publish the technology standards. Knowledge base seemed unwieldy. Motion made and seconded to publish them to the web.
- Susan Neitsch presented her technology standard for Identity-Based Authentication. This document was on the Google Drive.

- There is a table about types of standards. In this document, things that are pending are highlighted in yellow, such as owner of the exception process, if there is a need to register who is doing what.
- Discussed cloud-based authentication and where this fits in the document. William Deigaard said it should be in the Emerging category.
- Cheryl Cato asked for Susan to work with Michael Sardaryzadeh and William Deigaard to set up a timetable for turning around a request for using tactical protocols and form-based protocols.
- Per Cheryl:
  - This needs to be a tech standard and needs to be governed.
  - This document needs to be worked on.
  - May need a sub-committee to work on these items.
- Cheryl will follow-up with an email to solicit nominations for a technology standards subcommittee.

- Jennifer Hutchison gave this update on the Password Vault technology standard. It is ready to be put out for polling.

- Anti-Virus Standard – no one from that team was present. This standard is not complete. A reminder message will be sent to that team to regroup and continue working on this.

- Campus infrastructure standards- refined to be campus network infrastructure. This standard is in draft but still moving along. Division 27 is ready and has been sent. This committee is still working.

Item 3:   **Office 365 Report**
Description: *Report of EAC input, next steps for moving forward with the Office 365 initiative.*

- William Deigaard shared this report. The document is in Google Drive.
- There are several things to do before we can really start this project. It is one of the Division of IT's top 12 projects.
- We will continue to offer Google suite to students. Polling now occurring in SITC. Based on that approval, Dee will send it forward to the next stage, which is the Executive IT Council (EITC).

Item 4:   **Refreshing Committee Objectives**
Description: *Review of committee objectives and how to move forward with addressing the objectives.*

- Reviewed objectives as posted on the committee's website:
  1. Analyze the current state of the network and benchmark against peer institutions - Completed
  2. Identify duplicated IT infrastructure and recommend consolidation - this needs to be discussed and determine if it is still meaningful
  3. Develop a knowledge base for technical standards and IT resources - still active and ongoing
- Discussion began regarding these objectives and going forward:
  - Discussion regarding number 2: When discussing consolidation of IT services from an AIC perspective, it seems that we are done with this one.
  - Staying with developing our tech standards so we need to change it: instead of technical standards it should say technology standards.
- Cheryl will take the current objectives, and working with Sharon, will draft what she heard and will send it back to the committee.

Item 5: **Strategic Plan Forums Update**
Description: *Report on Strategic Plan forums*

- Cheryl said all of the comments from the forums will be consolidated into a doc and pushed back out to the campus community.
- Sharon – we wanted to make sure when we were writing our objectives that we were in line with the strategic vision. See Stratplan.tamu.edu.

Adjourned: 2:33 p.m.