

IT Governance Program – Architecture & Infrastructure Committee

Meeting Minutes

January 21, 2021
1:30 – 3:00 p.m.
Zoom

Attendance:

AIC Members		Ex- Officio Members	
X	Andy Bland	X	Ed Pierson
X	Francis Dang	X	Suzy Pryor
X	William Deigaard	X	Heath Simon
X	Justin Ellison	X	Jeff Skelton
X	Robert Lightfoot	X	Rudy Supak
	Andrew Marcontell	X	Kathy Williams
X	Chris Nugent		

ITG Program Support		AIC Guests	
X	Sharon Mainka	X	Dion McInnis
X	Missy Mouton	X	Allison Oslund
X	Ethel Vaught	X	Xavier Porter

Minutes: Scheduled Business

Item 1: Welcome & Announcements

Description: *General welcome and opportunity for announcements and items of interest relevant to the committee.*

- Ed Pierson welcomed the group.
- Ed announced that we have shared new our charter with other committees and have received good feedback from the other committees.

Item 2: Data Classification Tool

Description: *Demonstration of the online Data Classification Tool.*

- Allison Oslund and Xavier Porter introduced this item on the agenda. Xavier gave a brief synopsis then turned it over to Dion McGinnis to demonstrate the process and use of the tools. It is a data

classification tool that injects itself into other processes. At this meeting we looked at how that fits into technology selection for the university.

- Dion gave a demo and walked through how to use this suite of tools.
- Xavier and Dion fielded questions.
- The email from the text selection tool will explain next steps and help understand the flow.

Item 3: University IT Survey Questions

Description: *Creation of survey questions for University IT Strategy initiative.*

- Sharon Mainka discussed this item on the agenda.
- Since the agenda was written, the direction of this initiative has changed. The university leadership has decided we should not do a survey. Instead, a strategy document should be written and presented to them for feedback.
- Sharon shared a document she drafted and put into the Google drive for viewing by all.
 - <https://docs.google.com/document/d/1K4iZdWj4SQdG3Gm-qL6VZgDzU8Fzx3Kl-BF-551NCL4/edit>
- Discussed committee priorities and how we may accomplish them, as well as how they may be incorporated into an IT strategy for the university.
- Sharon named a few of our peer institutions that have set as priorities for the next 5-10 years and asked if any of those work for us or not.
- Suggestion made to do a survey for all of IT Governance.
- Sharon edited the document as the conversation proceeded to reflect comments/suggestions.
 - One idea was technology fatigue and how there are so many different softwares we are being asked to use and whether we can eliminate any of those.
 - Reduction of technology fatigue.
 - Move away from fee for service.
 - Sustainability and Green IT- printing waste solution/option
 - How do we proof ourselves for the future? Planning for refresh and new technology. Future technology needs as well and current technology needs.
 - Enterprise architecture
 - Elimination of specialized services
 - Workforce development and modernizing IT skillset in general.
- Sharon reviewed the Pillars - from Vision 2020-2030. Our priorities should align with these.
- Sharon will leave this document in the Google drive for anyone to add or edit and they see fit. The document will then be drafted and shared.

Meeting adjourned at 2:52 p.m.