

**IT Governance Program – Architecture & Infrastructure Committee**

**Meeting Minutes**

March 25, 2021  
1:30 – 3:00 p.m.  
*Zoom*

**Attendance:**

<b>AIC Members</b>		<b>Ex- Officio Members</b>	
X	Andy Bland		Ed Pierson
X	Francis Dang		Andrew Marcontell
	William Deigaard	X	Suzy Pryor
	Justin Ellison	X	Heath Simon
	Robert Lightfoot	X	Jeff Skelton
X	Chris Nugent	X	Kathy Williams
			Anthony JG Antonidis
		X	Sean Michaelson
		X	Zac Sanders
		X	Dr. Michael Sardaryzadeh
		X	Rudy Supak

<b>ITG Program Support</b>		<b>AIC Guests</b>	
X	Sharon Mainka	X	Dee Childs
X	Missy Mouton	X	Dan Schmiedt
X	Ethel Vaught		

**Minutes: Scheduled Business**

**Item 1: Welcome & Announcements**

Description: *General welcome and opportunity for announcements and items of interest relevant to the committee.*

- Andy Bland chaired this meeting and welcomed the group.

**Item 2: Introduction of Dan Schmiedt**

Description: *Introduction of Dan Schmiedt, Associate Vice President of Enterprise Network Services*

- The new Associate VP for Enterprise Service Dan Schmiedt was introduced.

**Item 3: VoIP Use Cases**

Description: *Update from the VoIP Use Cases Subcommittee*

- Chris Nugent presented this item.

- Chris presented the information gathered by the subcommittee about use cases for allowing VoIP calls to mobile devices and softphones.
- Presentation: <https://drive.google.com/file/d/1--lj0MwoiOvBhMiGni4EDgPIURAetzQP/view?usp=sharing>
- The document referenced will be saved in the AIC Folder on Google Drive for viewing. <https://docs.google.com/document/d/1m95s6jvjulaNpr13kp3ySQppi4FlpHln/edit>

**Item 4: Division of IT Strategic and Tactical Plan**

Description: *Review and discussion on the Strategic and Tactical Plan*

<https://drive.google.com/file/d/1xYwhgqLGGhAks3J1YcsmXSqx5uaGUMl/view?usp=sharing>

- Dee Childs gave us an introduction of this process and how it will go.
- This will be a companion document to the University's strategic plan.
- Sharon Mainka shared the timeline which began March 22 and ending May 21 when the document is to be completed.
- Sharon explained that four goals were identified here and would like this group's input on what other goals should be added or designated as top 10 goals.
- Everyone has access to this document and is asked to view the document independently and to make any changes/additions on their own between now and April 2.
- Discussion and edits of the existing listed top 10 goals and/or wording.
- This is not limited to 10 goals so if others are needed, please add.
- Sharon will send out a Doodle poll for those that can/want to meet to discuss this document further.

Meeting adjourned: 2:44 p.m.