

IT Governance Program – Architecture & Infrastructure Committee

Meeting Minutes

August 15, 2021
1:30 – 3:00 p.m.
Zoom

Attendance:

AIC Members		Ex- Officio Members			
X	Andy Bland	X	Ed Pierson	X	Anthony JG Antonidis
X	Francis Dang		Andrew Marcontell	X	Sean Michaelson
	William Deigaard		Suzy Pryor		Zac Sanders
X	Justin Ellison	X	Heath Simon	X	Dr. Michael Sardaryzadeh
X	Robert Lightfoot	X	Jeff Skelton	X	Rudy Supak
X	Chris Nugent	X	Kathy Williams		

ITG Program Support		AIC Guests	
X	Sharon Mainka	X	Chris Norton
X	Missy Mouton	X	Dan Schmiedt
X	Ethel Vaught		

Minutes: Scheduled Business

Item 1: Welcome & Announcements

Description: *General welcome and opportunity for announcements and items of interest relevant to the committee.*

- Ed Pierson welcomed the group.
- The agenda for the meeting was reviewed and the order changed slightly.

Item 2: Access Control (Card Access) System RFP

Description: *Project to gather input from campus community stakeholders for an Access Control (Card Access) System RFP*

- Presented by Serge Razafindrakoto, Dan Schmidt, and Anthony Antonidis:
- Dan gave a short presentation on this item on the agenda.
 - Concerns on the viability of the funding model of this system. Would like to form a subcommittee that would look at this and at a broader level including an RFP.

- Anthony discussed the structure and request from Ed that a task force be formed. Would include major users in other areas as well. Would like a large diverse group to represent.
- Chris Norton was available to field questions.
- Andy Bland would like to be in the task force. Jennifer Lightfoot will be on the task force as well, per Anthony.
- Anthony posted his email for anyone who would like to volunteer themselves or someone else. antonidis93@tamu.edu
- Discussed joint subcommittee with IRPSC. They have to be asked to provide members as well. They won't meet again until May, so they will be emailed to discuss their involvement.

Item 3: Next Steps on Use Cases

Description: *Decide next steps for the VoIP use cases report. Discuss picking the next use cases to investigate.*

- Ed Pierson led this discussion.
- Would like feedback from the group on what they would like to see moving forward.
- Discussion included:
 - Telephony
 - Network switches needing upgraded and swapped out.
 - Telephony/VoIP ordering process
 - Identity Management

Item 4: Division of IT Strategic and Tactical Plan

Description: *Review and discussion on the Strategic and Tactical Plan*

- Sharon Mainka discussed this item.
- She shared the plan online and asked if there were particular areas to be discussed instead of going over the entire document.
- Discussed the “red book” and making it known and accessible, but that people are also held to that standard.
- Changes made during the discussion.
- This document has been made accessible to all in Google Docs. Everyone should feel free to make comments and/or changes, but please highlight them for Sharon to review.

Meeting adjourned: 2:57 p.m.