

IT Governance Program – Architecture & Infrastructure Committee

Meeting Minutes

September 17, 2020
1:30 – 3:00 p.m.
Zoom

Attendance:

AIC Members		Ex- Officio Members			
X	Andy Bland	X	Ed Pierson	X	Anthony JG Antonidis
X	Francis Dang	X	Andrew Marcontell	X	Sean Michaelson
X	William Deigaard	X	Suzy Pryor	X	Zac Sanders
	Justin Ellison	X	Rudy Supak	X	Dr. Michael Sardaryzadeh
	Robert Lightfoot	X	Kathy Williams		
	Chris Nugent				

ITG Program Support		AIC Guests	
X	Sharon Mainka		
X	Missy Mouton		
X	Ethel Vaught		

Minutes: Scheduled Business

Item 1: Welcome & Announcements

Description: *General welcome and opportunity for announcements and items of interest relevant to the committee.*

- Round table Introductions
- New members invited to view the IT Governance website for information and previous meeting minutes.

Item 2: IT Governance Overview

Description: *Update on IT Governance Program*

- Sharon Mainka gave this update and shared committee accomplishments over the summer.

Item 3: Aggie Innovation Platform Update

Description: *AIP Updates, creating use cases*

- William Deigaard gave this update.
- Working towards a 1.0 release, and currently at 0.7 or 0.8.
- Cloud.tamu.edu website is live. Mailing addresses are on this website for contact if more information is needed.
- Service catalog items are available at this time.
- Recently completed purchase of the Cloudbility service for viewing billing information.
- Sensitive data storage may need to be done in different areas within a platform, but most other use cases are supported.
- This is being done in two major phases: Building framework for community, then the Division of IT becoming customers of what we have built.

Item 4: Call for Committee Chair

Description: *Call for new committee chair*

- Ethel Vaught explained how the process for Chair and Chair elect works for the IT Governance committees.
 - A chair and chair-elect are nominated and chosen. After one year, the chair elect becomes the chair and new chair elect is elected.
- Ethel went over the time commitment associated with this role.
- Ethel called for volunteers.
 - Michael Sardaryzadeh nominated Ed Pierson and Andy Bland.
 - Ed Pierson nominated Andy Bland and William Deigaard.
 - Ed Pierson was nominated two more times.
- Ed accepted the Chair nomination, and Andy Bland accepted the Chair-Elect nomination.
- Nominations were made and seconded by Zac Sanders for Ed Pierson to serve Chair and Andy Bland to be Chair-Elect. All in favor, none opposed. Motion carried unanimously.
- Sharon noted that she and Ethel make the agenda, the Chair would need to attend and run these meetings.
- There are two open positions on this committee we would like to fill. If anyone is familiar with someone who may be a fit, please contact Sharon.
 - Discussed desired committee representation. (Faculty, Health, Ag, Business, Liberal Arts)

Item 5: Committee Objectives

Description: *Discuss committee objectives for the next year*

- Ethel Vaught discussed this item on the agenda.
- Refreshing committee objectives was discussed at the last couple of meetings, but the committee never voted on or adopted new objectives.
- The three objectives are currently posted on the Committee website:

<https://docs.google.com/document/d/1dCCDtnvuNhdWZNbxfwCT8flCnSWfXIfbPL4grZrmOe0/e/dit>

 - #1 was deemed completed.
 - #2 was felt we are not pursuing this one further.
 - #3 is still being worked on.

- Two new objectives were previously suggested. One was for the technology standards website, which is already live.
- Being these objectives are from May, we may need to discuss again as a committee. Michael Sardaryzadeh suggested that this committee review and discuss new objectives, instead of just looking at the old ones.
- Andy Bland suggested a quick review of the technology standards website to look for any enhancements or adjustments that may need to be made. Ed agreed.
 - This would be a short-term objective. It also ties in with the technologies roadmap objective.
 - Michael Sardaryzadeh: The new enterprise technology SAP outlines an IT governance role, without specifying the committee. He believed the AIC would be the appropriate committee for this role. A process will need to be developed for adding new technology standards to the site.
 - The technology standards website is at:
<https://it.tamu.edu/community/tools/standards.php>
- Ed Pierson would like to add: Customers have trouble understanding what they should do to understand and comply with security controls. What technologies or solutions might be available that do better job of providing customers with a resource they can access without a lot of help.
 - Standards for Dummies, chat bot, knowledge base
- William Deigaard: the committee could participate during rate study by providing feedback. It would be a process item, instead of an objective. Ed suggested looking at other universities rate models to see if there are new or innovative ways to set rates for services.
- Andy Bland: See challenges with users understanding of data classification and what is allowed for storage location, media, and transmission
 - Michael Sardaryzadeh: Product Strategy and Communication has developed a site, which has been shared with Vice President of Research. Michael will reach out to Allison Oslund and Dion McInnis for a demo of the website for this committee.
- Sharon will send out the link for the committee's Google drive for everyone to continue to add to the list in that drive.
- RITC worked on a report for data storage. Sharon will share the report with this group. It was presented to the SITC.

If you haven't received your IT Governance challenge coin and would like one, notify Sharon and one will be sent to you.

Meeting adjourned: 2:40 p.m.