

**IT Governance Program – Enterprise Applications Committee**

**Meeting Minutes**

March 23, 2021  
1:30 – 3:00 p.m.  
*Zoom*

**Attendance:**

<b>EAC Members</b>		<b>Ex- Officio Members</b>	
X	Dr. Debjyoti Banerjee	X	Joshua Kisse (Chair)
X	Lisa Blazer		Carl Ivey
X	Lauri Brender	X	Chris Reed
X	William Deigaard	X	Michael Ringham
	Laura Dohnalik	X	Daniel Roberts
X	Jacob Donais	X	Dean Poppell
X	Dr. Juan Garza	X	Mauro Sericano
X	Jon Griffey	X	Dr. Hank Walker

<b>ITG Program Support</b>		<b>EAC Guests</b>	
X	Sharon Mainka	X	Michael Sardaryzadeh
X	Missy Mouton	X	Dan Schmiedt
X	Ethel Vaught	X	Randi Trussell-Gilmore
		X	Dee Childs

**Minutes: Scheduled Business**

**Item 1: Welcome & Announcements**

Description: *General welcome and opportunity for announcements and items of interest relevant to the committee.*

- Josh Kisse welcomed the group.
- Michael Sardaryzadeh announced that IT staff, faculty or researchers should be aware of the Data Classification tool now available and will provide the link and contact info:
  - Data Classification and Tech Selection Toolkit: <https://it.tamu.edu/community/tools/data-classification.php#question-1>

**Item 2: Introduction of Dan Schmiedt**

Description: *Introduction of Dan Schmiedt, Associate Vice President of Enterprise Network Services*

- Sharon Mainka introduced Dan, who is the new Associate VP of Enterprise Network Services.

**Item 3: Digital Briefcase Initiative Update**

Description: *Update on the progress of the Digital Briefcase Initiative.  
Review of the final report and vote.*

- Josh displayed a document to discuss: [https://tamucs-my.sharepoint.com/:w:/r/personal/joshua\\_kissee\\_tamu\\_edu/\\_layouts/15/guestaccess.aspx?e=2IeNhM&share=EaqqfXEAlj1CiYeFJ3Y\\_g\\_kBZRcB9Xq3rhUAtyNO31xFaw](https://tamucs-my.sharepoint.com/:w:/r/personal/joshua_kissee_tamu_edu/_layouts/15/guestaccess.aspx?e=2IeNhM&share=EaqqfXEAlj1CiYeFJ3Y_g_kBZRcB9Xq3rhUAtyNO31xFaw)
- Highlighted in yellow were changes that were made based on feedback from February 23 discussion.  
Josh reviewed this document with the group and made changes real time based on this discussion.
- A motion was made and seconded to move to finalize this document with all changes added, and to adopt March 23, 2021 document that includes edit made this day.  
Open for discussion.  
Moved to a vote: All for, none against, motion passed unanimously.  
This will go to the SITC committee Tuesday, April 29.  
Josh will present and Hank Walker will co-present at that meeting.

**Item 4: Division of IT Strategic and Tactical Plan**

Description: *Review and discussion on the Strategic and Tactical Plan*

[https://drive.google.com/file/d/1WeYcy-3FLme7s0QWKhWhMo\\_WrGAeY69/view?usp=sharing](https://drive.google.com/file/d/1WeYcy-3FLme7s0QWKhWhMo_WrGAeY69/view?usp=sharing)

- Dee Childs began by presenting the background and goals of this plan. She explained that we were asked by the Provost to develop this plan. This document will be presented to our new President no later than June 1. This document will have been endorsed by IT Governance at that point.
- Sharon Mainka then explained the tactical plan, as well as the timeline.
- The document has been split up so that each committee can look at the sections that are applicable to them to keep it from being over-whelming.
- Sharon asked for feedback and input on the goals.
- Sharon asked that over the week that follows, everyone can view this document and make notes, comments and/or revisions. Those will be shared with the group before the April meeting. If one of the goals should be in the top 10 goals, please note that by commenting. If action items were missed for goals, please include those as well.
- Dee has asked our student representative to participate as well by adding items important to students.

Meeting adjourned: 2:54 p.m.