Minutes: Scheduled Business

**Item 1:  Welcome & Announcements**
Description:  General Welcome and opportunity for announcements & items of interest relevant to the IRPSC.

- Josh facilitated meeting and introductions.

**Item 2:  Electronic and Information Accessibility risk in Higher Education**
Description:  Presentation

- Cynthia Kauder gave a presentation on Electronic and Information Accessibility risk in Higher Education
The slideshow presentation will be shared, and Cynthia can be contacted for any further information or for further website assessments.

**Item 3:** IT Rule-SAP-Sec Control Process  
**Description:** Review of the revised IT Rule-SAP-Security Control Process that was discussed at the previous meeting. The process was discussed at the previous meeting. The process also includes a method for integrating work with the Risk Management & Policy team along with the call for a new sub-committee.

- Josh went over a handout and discussed the process of approving a SAP
- Michael Sardaryzadeh discussed the exceptions to this process based on Federal and State laws
  - Must follow federal and state laws period
  - Everyone isn’t aware of those laws and they need to be communicated.
- On the website, the title “Security Controls” will be changed to include more detail and will incorporate all information necessary
- After today, committee members will get notices to provide feedback on these items.
  - ITG goal is to be responsive
- A vote is needed to establish a sub-committee, but as neither the chairperson nor the parliamentarian were present at this meeting, this will be sent as a follow-up at a later date.
- Dee Childs is currently looking at all appointments and will be adding additional faculty to this committee
  - There are also members that are leaving that will need to be replaced.
  - Discussion that the committee may wait for those positions to be filled before created the sub-committee
- Josh also announced that we are hopeful to have the BoardEffect Software that was previously chosen, purchased by September
  - Until it is purchased, we will continue with Google Drive

**Item 4:** HIPAA Information Website  
**Description:** Michael Russo will present resources for covering HIPAA information that is useful for the IRPSC and University Community.

- Micheal Russo presented this topic which included a handout.

**Item 5:** SAP/Security Controls Review  
**Description:** Several SAPs and Security Controls warrant are eligible for review based on the review schedule. Lon Berquist will prepare the IRPSC for participation in the review process.

- John Pryde and Lon Berquist presented this topic.
- The overall goal is to determine who is going to be covered under this SAP
- Danny Miller is the keeper of the DIR Catalog at the system level
- The revision of controls in the future will come through this committee
- The regulations will show up on the TAMU Security controls catalog
- Cheryl developed secure enclave in the new data center that has all the current federal requirements
- Each requirement will map to the current controls which will be part of our security catalog
Discussion on SAP and security controls review
  - Lon Berquist gave a slideshow presentation on this
  - There are about 15 SAPS under review. Some will be converted to security controls and no need to review
  - Some will be deleted as SAPS, and some will be turned into rules.
- Micheal suggested that we do this process through the committee. Josh will get official an vote for subcommittee, get volunteers, and work the process accordingly
- Someone will have to check on the order that these will go out.
- There are contributing factors between rules and SAPS.
- Proposed changes will come from Lon’s office.
- There will be a set doc with these things outlined and this committee will make a ruling based on that.
- This would mean this subcommittee needs to be created quickly to meet August 13th deadlines.
- Looking at the distributed flowchart, question was raised if the committee can go through this process without having the subcommittee intact at this time.
- The general consensus was yes.
- Emails will follow to this committee.
- Google Drive will be used as well.

**Item 6:** TAMUS Regulation 29.01.03 Update
Description: A brief update on the progress of the faculty-led task force assembled to review the regulation.

- Josh provided a brief discussed with what time was left
- Josh distributed a handout on this

**Item 7:** IRPSC Objective Updates
Description: An update on progress from each of the Objective Task Force Leaders

- Josh quickly asked if anything needed be discussed here since we were short on time
- Michael Phillips discussed Objective 1 and that this group is open to doing whatever is needed
- The members attended the demos and gave their feedback
- The group is looking at five problem areas and have been dissecting each
  - Some solutions have been implemented and some are still coming
  - This committee is working with Michael Sardaryzadeh’s group
- Tony Quigg was not present at this meeting, but Michael Phillips said he is setting something up for his group to meet soon.

Meeting adjourned at 3:24pm