Minutes: Scheduled Business

Item 1: Welcome & Announcements
General welcome and opportunity for announcements & items of interest relevant to the IRPSC.

Item 2: Update on Committee Objectives
Report out on the status of committee objectives. Discussion about how to measure the status of each committee objective at the meeting.

- Karen Hrncir proposed that each committee prepare a document with their objectives and what they need to accomplish those objectives.
• Each objective team should send a document to the group identifying what their objectives are, if the objectives have been met, and what is needed for them to be met.
• These items will be discussed at the next meeting.

**Item 3: EIR Accessibility Group Proposal**
*Request to consider making the EIR Accessibility Task Force a subcommittee of the IRPSC.*

• Cynthia Kauder presented information on this item.
• This group is trying to ensure information for accessibility requirements being disseminated across the campus and questions are being answered.
• The question was asked as to why this group should be added to this committee.
  o Michael Sardaryzadeh discussed this as anything to do with risk and policy across the university, especially from a technical standpoint, should be brought to this group for input. This is the realm of risk and security.
• It was suggested that the TTLTC should possibly be involved in this as well as possibly the EAC.
• A motion was made by Michael Phillips to make the EIR Accessibility a sub-committee of the IRPSC.
  o The motion was seconded, none opposed, motion passed.

**Item 4: Cloud Computing SAP**
*Presentation of the Cloud Computing SAP outline.*

• Adam Mikeal shared two sets of handouts with the group.
  1. SAP for 29.01.03.M0 - Cloud computing services
  2. IA-5 Authentication Management
• There is a list of approved cloud services providers. This SAP of this SAP is to clean that list up and get it explained.
• The actual procedures of the SAP were read and explained.
  o Section 1 - General: This language will be modified.
  o Section 2 - Applicability section: Low impact resources are not explained in the scope.
  o Section 3.1 - Procedures: High and moderate impact systems will be the focus.
  o Section 3.1 - Needs to say that it is for the resource owner. This will be revised.
  o Section 3.3 - The “self provision” wording is confusing. That language will be clarified and brought back to the group.
  o 3.3.1- The definition of “personal cloud computing services” needs to be placed here as well as the definition of “University restricted confidential data”.
  o 3.4 are all clauses that should be added to an agreement. These may possibly be stricken altogether.

• There are many changes to be made and brought back to this group.
• Adam will let Karen know how to bring it back to the group for approval, either electronically or by special meeting.
• The second document that was handed out was regarding IA-5 security control and was discussed at this time. Much of the language in duplicated and upon review will be made shorter.
• It was recommended to remove SAP M1.14 that is in conjunction with this. It was suggested to take time to review this and vote electronically.
• It was recommended that all future SAP changes should be disseminated a week in advance for review and could then be voted on at that time.
• Adam can send this to Karen and she can get it to the group in advance so everyone has read it prior to the meetings.

Item 5: Call for Volunteers for EAC Task Force
Request for volunteers to serve on the EAC Task Force for IT Services.

• Juan Garza explained how the EAC committee has been working on creating a service catalog.
• The EAC Committee defined enterprise, commodity service, enterprise service, now need to define what as service catalog looks like and will expand this task force to help with that.
• TTLTC committee also discussed this last month. They discussed not wanting to be out of policy when using things, but identified a need to find out what services are available.
• What kind of information should be in a service catalog to show what is available to the University?
• This also needs a method to keep this information up to date.
• A request was made for members of this committee to join this task force.
  o Michael Sardaryzadeh volunteered.
  o Anyone else that would like to join the committee should email Juan Garza.

Meeting adjourned 3:00pm