Minutes: Scheduled Business

Item 1: Welcome & Announcements
*General welcome and opportunity for announcements & items of interest relevant to the IRPSC.*

- None

Item 2: Overview of Polls in BoardEffect
*Presentation of the outcomes of BoardEffect voting and review of SAPs and Controls that require votes.*

- Adam Mikeal lead this discussion/presentation.
• All four items in BoardEffect last time passed.
• Three SAPs are up for revision this time.
  o The first SAP is in the 29 section. The other two are by Dee’s request, and we are looking at the language.
  o The third is regarding email and that language has been clarified as well.
    All three were reviewed by the working group and their feedback was used to create these versions.
  o Any questions regarding these changes being made may be sent to Adam Mikeal.
  o Voting on this ends two weeks from today on July 3.
  o An email will be sent out reminding everyone to vote.

**Item 3: Overview of Controls Website**
*Overview of NIST 800-53 and the state DIR control catalog, and how the TAMU controls fit into the picture.*

• Adam Mikeal discussed this topic.
• This is regarding the control catalog itself. Adam demonstrated where to find this catalog on the IT website.
• Discussed a task force. Dee says we can put together a task force, but suggested that we check with auditors before moving forward with this. There are too many derivatives here.

**Item 4: IRPSC Exception Processes**
*Discussion on the Policy, Decisions, and Exception facilitation and processes and the IRPC’s role and responsibilities.*

• Karen will get an understanding of our role with wording on this.
• There was discussion on changing of wording on this.
• Suggestion that this committee work with the CISO on this by having this committee review as an advisory role, and say it came through this committee.
• Discussed the problem with the volume of these exceptions will increase as we go, not decrease. Discussed the current workflow process of these exceptions and how it works when an exception is filed. The language regarding the exceptions process and the SAP has to match. We can look into how much control we have on this while keeping in line with requirements in place. If we decide this body is a part of the exemption process, it has to be written into the SAP within one year.

**Item 5: Discussion about New Sub-committee**
*Discussion on creating a standing sub-committee focused on Privacy SAPs and Controls*

• John Pryde discussed that we are working on a privacy work plan. One part of that plan includes writing new SAPs. That process has begun by creating a privacy point of contact in each college and division.
• The group discussed the risks such as knowledge and contractual issues. There will be a lot of processes and templates created.
• The group is meant to educate the colleges, which allows them to educate those in their area.
• Since the quorum was not met at this meeting, we were unable to vote, but John would like this unofficial committee to report to this group so this group may have some input on what they are doing and how.
• Karen will discuss with Sharon to see if we should put this in BoardEffect or vote on at the next meeting with a quorum.

**Item 6: Discussion about New Chair or Co-Chairs**

*Discussion on electing new Chair or Co-Chairs for the committee.*

• This committee needs a co-chair. Karen’s term rolls out in August, and we will then need another person as well.
• Some committees have a chair and a parliamentarian, while other groups have a two-chair model, which is what is recommended for this committee.
• There is a current recommendation for a co-chair to be nominated and voted on in BoardEffect, but no one has responded.

Adjourned 2:52 p.m.