IT Governance Program – Information Risk, Policy, & Security Committee

Meeting Minutes

September 18, 2018
1:30 – 3:30 p.m.

Computing Services Center Conference Room 004

Attendance:

<table>
<thead>
<tr>
<th>IRPSC Members</th>
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<th>Ex-Officio Members</th>
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<tr>
<td>X Dr. Jane Bolin</td>
<td>X Ed Pierson</td>
<td>X Lon Berquist</td>
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<td>Dr. Paul Brandt</td>
<td>X Dr. Tracy Rutherford</td>
<td>Tom Golson</td>
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<tr>
<td>Aaron Brender</td>
<td>X Tony Quigg</td>
<td>X Melia Jones</td>
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<td>M. Dee Childs</td>
<td>X Anthony Schneider</td>
<td>X Joe</td>
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<td>X Dale Cook</td>
<td>Dr. Paul Wellman</td>
<td>X Cheryl Cato – AIC</td>
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<td>Dr. Bruce Herbert</td>
<td>Jason Whisenant</td>
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<td>X Karen Hrcir</td>
<td>X Adam Mikeal</td>
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<td>X Michael Phillips</td>
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<tr>
<th>ITG Program Support</th>
<th>IRPSC Guests</th>
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<tr>
<td>Juan Garza</td>
<td>X John Pryde</td>
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<tr>
<td>X Joshua Kisse</td>
<td>X Matt Walden</td>
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<td>X Missy Mouton</td>
<td>X Mike Russo</td>
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<td>Lea Ann Westmoreland</td>
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<td>X Michael Sardaryzadeh</td>
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Minutes: Scheduled Business

Item 1: Welcome & Announcements

Description: General welcome and opportunity for announcements & items of interest relevant to the IRPSC.

- Joshua reported that the SAP-Sec Control-Rule was voted on electronically outside of the regular meeting. The motion was approved by a vote of 10-0. The motion to approve the SAP-Rule-Security Control review process was proposed during the formal IRPSC meeting on July 17.
Item 2: SAP Review
Description:

- **29.01.03.M1.02 Information Resources – Acceptable Use**
  There was discussion regarding this SAP being deleted. This SAP was more of a place holder and has been pointed to other SAPs. A motion was made and seconded to accept the recommendation to delete this SAP. All agreed, none opposed.

- **29.01.03.M1.08 Information Resources – E-mail Use**
  Discussion on this SAP being deleted – Motion was made to proceed with the recommendation of deleting this SAP. Seconded, all in favor none opposed, motion passes.

- **29.01.03.M1.17 Information Resources – Privacy**
  Discussed that this SAP needs to stay until another is in place. A motion made and seconded to proceed with NO revision of this sap at this time. None opposed.

- **29.01.03.M1.25 Information Resources – Use of Peer-to-Peer File Sharing Software**
  Discussed and a motion was made to approve the recommendation to delete this sap- All in favor, none opposed, motion passes.

- **29.01.03.M1.27 Exclusions from Required Risk Mitigation Measures**
  Discussed – motion was made to go with revised terminology and seconded, all in favor none opposed motion passes.

- **29.01.03.M1.28 Information Resources – Security Surveillance (AVST)**
  Discussion ensued regarding whether this encompass info. It is exclusively surveillance so no it would not. The words “audio visual” should be added to the title. A motion was made to replace the wording in the title, in addition to all of the changes suggested. Motion made and seconded – ONE opposed.

Item 3: IRPSC Objective Updates
Description: An update on progress from each of the Objective Task Force leaders.
• Objective 1: Michael Phillips reported that they are working on something to present to the group and hope to do that soon.
• Objective 2: A lot still needs to be addressed for progress to be made.
• Objective 3: No progress
• Objective 4: No progress

Item 4: TAMUS Regulation 29.01.03 Update
Description: A brief update on the progress of the faculty-led task force assembled to review the regulation.

• A group met and worked to define what would be considered “significant IT equipment” and a document was created and sent to Dee.
• The document had four areas, if you fall in those areas you will go to the data center or file for an exemption.

Item 5: Meeting Frequency
Description: Discussion about moving this meeting to a monthly meeting.

• It was discussed whether to keep meeting bi-monthly or to start meeting monthly instead.
• If that month’s meeting isn’t needed, it can always be canceled.
• The meeting in between could also be made a working meeting.
• No future meetings are currently scheduled as we were waiting on this decision to schedule future meetings.
• The decision was made to meet monthly, year around, and that each meeting will be 1.5 hours long.