IT Governance Program – Information Risk, Policy, and Security Committee

Meeting Minutes

September 23, 2020
1:30 – 3:30 p.m.
Zoom

Attendance:

<table>
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<tr>
<th>EAC Members</th>
<th>Ex-Officio Members</th>
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<tr>
<td>Aaron Brender</td>
<td>Deena McConnell</td>
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<tr>
<td>Dale Cook</td>
<td>Adam Mikeal (Chair)</td>
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<tr>
<td>Dr. Danny Davis</td>
<td>Dr. Antonietta Quigg</td>
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<tr>
<td>Dr. Paula deWitte</td>
<td>Dr. Michael Sardaryzadeh</td>
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<tr>
<td>Zachary Griffin</td>
<td>Michael Thompson</td>
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<tr>
<td>John Kovacevich</td>
<td>Dr. Dwayne Whitten</td>
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<td>Michael Leary</td>
<td>Garrett Yamada</td>
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<th>ITG Program Support</th>
<th>EAC Guests</th>
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<tr>
<td>Sharon Mainka</td>
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<td>Missy Mouton</td>
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<td>Ethel Vaught</td>
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Minutes: Scheduled Business

**Item 1: Welcome & Announcements**
Description: General welcome and opportunity for announcements and items of interest relevant to the committee.

- Adam Mikeal welcomes the group and new members and leads a round of introductions.
- Plan to continue meeting monthly the rest of the semester then will assess after that time.

**Item 2: Call for Chair-Elect Nominations**
Description: The committee needs to elect a new chair-elect.

- Adam explains that he holds the role of chair. We will need to elect a chair-elect, who will take the role of chair next year. It is a two-year commitment.
- Adam would like nominations to be submitted via email. Nomination should be emailed to Adam and/or Sharon. The vote for chair elect will take place at the next meeting in October.
Item 3: Review Changes to SAPs
Description: Review changes to 29.01.03.M0.11, Project Management and 29.01.03.M0.01 Security of Electronic Information Resources

- Adam presented this agenda item.
- Two SAPs are being changed so that the language reflects our current practices. After today's discussion, Adam will send this out for a vote, which will be done online. The full text will be sent as a part of the vote so everything can be reviewed thoroughly.
- SAP M001- Outlines responsibilities of the CISO. Texas administrative code has made some changes. 3.5 no longer required by the state so this needs to be removed.
- Adam showed that the last SAP that was already done and approved and in the URC process, just so the new members know what has been done thus far.

Item 4: Updates on Data Classification Standard
Description: Update on changes to the data classification standard.

- Adam presented this agenda item.
- Adam previously gave a presentation on Data classification standards. The updates to the standards align with the latest A&M System standards.
- A vote will go out updating the Data Classification standard. Adam explained where to see the current standard and shared the link in the chat.
- Adam showed the peer comparisons that we used and incorporated and shaped to fit TAMU.
- We created a data classification calculator tool which can be found on the IT website (https://it.tamu.edu/policy/it-policy/controls-catalog/controls/DC/DC-1/). This is already using our new names and terms that we are to be voting.

Item 5: Control Catalog Changes
Description: Discuss how to move forward with Control Catalog changes from the subcommittee.

- Adam presented this agenda item.
- As these controls change, most of those changes are worked out in the sub-committee. It is a standing sub-committee that deals with all of these changes as they arise.
- We have a set of proposed changes for specific controls that will be sent out to this group. There are multiple changes to multiple different controls, and that will be one vote. There is a rationale posted for each change. The full document shown at this meeting, will be sent out to the group.
- Adam is sending out a vote on changes to the catalog. These are adding/replacing older classification standard outside of our control catalog and moving it into our catalog. A vote on this will go out next week.

Meeting adjourned 2:37 p.m.