IT Governance Program – Information Risk, Policy, and Security Committee

Meeting Minutes

November 18, 2020
1:30 – 3:30 p.m.
Zoom

Attendance:

<table>
<thead>
<tr>
<th>EAC Members</th>
<th>Ex-Officio Members</th>
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<tr>
<td>Aaron Brender</td>
<td>X</td>
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<tr>
<td>Dale Cook</td>
<td>X</td>
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<tr>
<td>X Dr. Danny Davis</td>
<td>X Dr. Antonietta Quigg</td>
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<tr>
<td>X Dr. Paula deWitte</td>
<td>X Dr. Michael Sardaryzadeh</td>
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<tr>
<td>X Zac Griffen</td>
<td>X Michael Thompson</td>
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<td>X John Kovacevich</td>
<td>X Dr. Dwayne Whitten</td>
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<td>X Michael Leary</td>
<td>X Garrett Yamada</td>
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<tr>
<th>ITG Program Support</th>
<th>EAC Guests</th>
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<tr>
<td>X Sharon Mainka</td>
<td>None</td>
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<tr>
<td>X Missy Mouton</td>
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<td>X Ethel Vaught</td>
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Minutes: Scheduled Business

Item 1: Welcome & Announcements
Description: General welcome and opportunity for announcements and items of interest relevant to the committee.

- Adam Mikeal welcomed the committee.
- Around the table introductions.

Item 2: Election of Chair-Elect
Description: The committee to vote for a new chair-elect.

- Reminder of the process of electing this position. Adam Mikeal is our current chair. We are looking for a chair-elect now and that person will take the role of chair next year. A call for nominations was sent out at the last meeting, and to date, we have no nominations or volunteers. Would really like a faculty member to fill this role. Explained the role again and asked for someone to volunteer.
• Dwayne Whitten volunteered to serve as chair-elect at this time.Danny Davis was also nominated by Dwayne as well, but chose not to take the nomination.
• Nomination for Dwayne Whitten was seconded and voted, all in favor, vote passed. Dwayne Whitten will serve at the chair-elect going forward.

Item 3: Meeting Schedule
Description: Discuss monthly meeting schedule and possibly changing to bi-monthly.

• The schedule has been modified more than once due to several factors. Reflected upon operations of this committee and that a lot of the work being done has been moved to standing sub-committees.
• It is up for consideration to change this group meeting to every other month.
  o Discussion regarding this change:
    o If a shorter meeting was needed for a special vote, that could be called if needed.
    o No other discussion.
• This meeting currently meets Wednesday afternoons and that will continue. Motion made and seconded for this meeting to begin to occur every other month. All in favor none opposed, motion passed.
• Therefore, this group will not meet in December, and the next meeting will be in January. The sub-committees will continue to meet.

Item 4: Endpoint Backup Standards Joint Task Force with EAC
Description: Discuss establishing a new joint task force with EAC for the purpose of investigating endpoint backup standards.

• Began investigations into standards of endpoint backups. Would like to see what the space looks like and make recommendations as to preferred vendors for the university, as well as those that may not be acceptable. This will be a joint task force with EAC. Met with Joshua Kissee, who has already identified some EAC members to serve on this task force. There will be four members from EAC, four members from IRPSC, and then a chair will be appointed.
• The primary goal is to investigate and provide a list of recommendations.
• The secondary goal is for this task force to be used as a trial for having a task force that reviews standards. This goes along with the SAP that is not yet official, which called for IT Governance to have a part in recommendations.
• Motion made to form this joint task force with the EAC for investigating and making recommendations for endpoint backup standards. Motion made and seconded. All for, none opposed, motion passed.
• Recommend chair to be one of our IRPSC committee members. As a second vote, Adam asked for Garett Yamada to serve as that chair. The names for the task force can be given to Adam or the Chair for further consideration. Motion made and seconded for Garrett Yamada to chair this group, all for, none opposed, motion passed.
• We now have a joint task force with EAC, we have a chair, anyone who would like to participate or know someone who would be a good fit, please forward them to Adam or Garrett.
**Item 5: Final Review and Vote on New Data Classification Standards**

Description:

- Adam forwarded the link to the changes to the standards that were discussed at previous meetings.
- The vote will go out later today or tomorrow.
  - [http://it.tamu.edu/cc/DC](http://it.tamu.edu/cc/DC)
  - [http://u.tamu.edu/data](http://u.tamu.edu/data)

**Item 6: Committee Objectives**

Description: *Discuss committee objectives for the next year*

- Adam does not have a set of proposed objectives and wants everyone to work through it together. One item could be a better way to engage with system audit regarding policy interpretation.
- Feels for everyone should think about other items, and further discuss in January.

Meeting adjourned: 2:19 p.m.