IT Governance Program – Research & Innovative Technologies Committee

Meeting Minutes

May 16, 2018
1:30p.m.-3:30p.m.
JK Williams Building Conference Room 212

Attendance:

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<tr>
<th>SITC Members</th>
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<th>ITG Program Support</th>
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<tr>
<td>Dr. Narasimha</td>
<td>Dr. Hye-Chung Kum</td>
<td>Juan Garza</td>
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<td>Annapareddy</td>
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<td>Dr. Michael Bishop</td>
<td>Sean Michaelson</td>
<td>Joshua Kissee</td>
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<td>X Dr. Susan Bloomfield</td>
<td>Dr. Honggao Liu</td>
<td>Missy Mouton</td>
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<td>Aaron Brender</td>
<td>Dr. Ramalingam Saravanan</td>
<td>Lea Ann Westmoreland</td>
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<td>X Dr. Pierce Cantrell</td>
<td>Dr. Venky Shankar</td>
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<td>X Cheryl Cato</td>
<td>Paula Sullenger</td>
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<td>SITC Guests</td>
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<td>X M. Dee Childs</td>
<td>Chris Seabury</td>
<td>Michael Pace</td>
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<td>Dr. Michael Hall</td>
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Minutes: Scheduled Business

Item 1: Welcome and Introductions
Description: General welcome and an opportunity for announcements or items on interest relevant to the RITC

Committee introductions were made and an overview of the meeting agenda.

Item 2: Faculty Survey Task Force Update
Description: Review faculty survey progress and discuss plans on releasing the survey.

Task force members
- Chris Seabury - Chair
- Dee Childs
- Sean Michaelson
- Dr. Narasimha Annapareddy
• Paula Sullenger
• Pierce Cantrell

Update:

• This task force has met and has modified the survey language. The survey is available in the committee Google Drive
• Michael Pace has been recruited to assist with entering the survey into Qualtrics. Michael was at this meeting to discuss this survey and how he has put it together
• The list of categories for faculty survey needs inventory. Michael asked this group to look over this list and critique accordingly
• Michael demonstrated the survey process
• Edits were made based on the discussion of this group and their concerns and comments.
• Cheryl will help with rewording the questions and will work with Michael on finalizing this survey.
• The goal is to have the survey complete by Friday
• The survey should be distributed to the committee by Wednesday, and receive responses then to be distributed to faculty by Thursday, 05/31/18
• This survey will possibly be sent to both faculty and PI Eligible/PH.D staff of TAMU in Brazos County
  o This should reach approximately 3000-3500 people
• Dr. Bloomfield will send out the introductory paragraph for the email to the committee for feedback
• The survey will remain open until July 10th, 2018. A reminder email will be sent out mid-way
• The survey will include a question to ensure participants have a research background
• The survey will also ask what college (primary adloc), unit/program, and job title (teaching, research and service)
• The primary questions are focused on what research support/tools they currently have and how it is funded and what their needs are

Item 3: Premier Technology Ins. Task Force
Description: Discuss progress to date for benchmarking and identify plans for moving forward.

Update provided by Chris Seabury:

• This group is waiting to see what the response rate is to the survey
• Chris met with Costas Georgiades regarding this and how to proceed
• Objective is to see what our peer institutions have and how they are funded
  o Maintenance, use and capacity business models are needed to compare with peer institutions
  o The key point is that we need this survey to understand what the faculty need, then review the Educause data, and determine how to build a business model to support this
• Action items going forward:
  o Share Educause data with the group – Josh to coordinate
  o Dee sent out query to peer institutions
Item 4: Preparation for Summer Meetings

Description: Discuss the best mechanisms for collaboration over the summer and schedule activities.

Not addressed due to lack of time.

Next Meeting: July 10th 1:30-3:30 - JK Williams 212

Meeting adjourned 3:30pm