Minutes: Scheduled Business

Item 1: Welcome and Introductions
Description: General welcome and an opportunity for announcements or items of interest relevant to the RITC.

- The group took a quick look at the minutes from the January 28th meeting. If anything important is deemed missing, it should be reported to Sue Bloomfield with Joshua Kissee copied.

Item 2: Long-term Research Storage Task Force
Description: RITC voted on January 28th to form this task force. Discussion of proposed charter with vote on revised version; additionally, consideration of essential expertise needed on task force.

- Joshua Kissee distributed a handout originally titled “University-Wide Long-term Research Storage Solution Analysis Project Charter.”
Commentary was taken from the last two meetings where this topic was discussed. The committee looked at some other universities, looked at survey data and created some deliverables.

The two questions that came from this were:
  - Are these the right deliverables?
  - If so, who should be a part of this analysis project?

This is one of the many needs identified on the survey, but it is a good place to start.

Cheryl Cato and William Diegaard have been looking at what has been done and what technologies are available.

Cheryl asked William to put together three approaches to present to researchers for input on which of these approaches may work for them.
  - One of the possibilities that was identified was Globus. Josh pulled this up for the group to see.

**Item 3: Splunk for Researchers**

*Description:* Presentation of a new research data resource.

- Tom Golson gave the group a slide presentation on Splunk, which is the application platform for data.
- This presentation will be posted in the committee shared drive.
- Questions, should be sent to Tom Golson at tgolson@tamu.edu or security@tamu.edu.

**Item 4: Task force Charter**

- The charter handout was discussed in further detail for possible modifications.
- The top three objectives were identified:
  1. Long-term storage
  2. Bandwidth
  3. Short-term storage on survey data

**Discussion:**

- What does storage mean?
- Should this be changed to research data storage solutions?
- Should we focus the end product on data storage rather than global management?
- The charter should include definitions.
- The following changes were recommended on the charter:
  - Bullet 1: Strike the word “long-term”, add the word “research” to data storage. Take the word “long-term” out of the title of the charter and add “data” in front of the word “storage”. Also, add “and utilization” after the word storage.
  - Bullet 2: Add “Stem social and health sciences”.
  - Bullet 3: Move this bullet to number 1.
  - Bullet 4: This is a result from bullet 1. Survey will be number 4.
  - Bullet 5: This should be moved to bullet 3.
  - Bullet 6: The final step was development of proposed solution as well as a business plan.

- Revisions to the charter will be made based on this discussion and sent out for review again.
The expertise that may be needed was discussed, and a few that were identified are:

- Library, cyber-security, statisticians or mathematicians, two volunteers from this committee (Chris Seabury and Hye-Chung Kim volunteered), individual researchers, and IT staff or faculty.
- Should choose critical themes and who we can get to represent them.
- The committee should be about 7-10 people.

Sue Bloomfield will send a summary of this discussion to the committee, so that those not present at this meeting can contribute to the conversation.

This task force will start in the fall and last no more than 6 months.

Josh and Cheryl will talk to Dee Childs to determine her expectations for this task force and will follow up with this group.

Josh and Sue will revise the deliverables list.

Meeting Adjourned at 11:32am

Next Meeting: March 25, 2019