IT Governance Program – Research & Innovative Technologies Committee

Meeting Minutes

September 16, 2019
10:00 – 11:30 a.m.
JK Williams Building Conference Room 212

Attendance:

<table>
<thead>
<tr>
<th>RITC Members</th>
<th>Ex-Officio Members</th>
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<tr>
<td>X Dr. Susan Bloomfield</td>
<td>Dr. Honggao Liu</td>
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<tr>
<td>X Aaron Brender</td>
<td>X Aaron Retteen (via Zoom)</td>
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<td>X Cheryl Cato</td>
<td>James Sacchettini</td>
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<td>X William Deigaard</td>
<td>X Dr. Ramalingam Saravanan</td>
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<td>X Dr. Nick Duffield</td>
<td>Dr. Chris Seabury</td>
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<td>X Dr. Michael Hall</td>
<td>X Paula Sullenger</td>
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<td>De. Jim Hu</td>
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<th>ITG Program Support</th>
<th>RITC Guests</th>
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<tr>
<td>X Sharon Mainka</td>
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<td>X Missy Mouton</td>
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<td>Ethel Vaught</td>
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Minutes: Scheduled Business

Item 1: Welcome & Announcements
Description: General welcome and opportunity for announcements and items of interest relevant to the RITC. New members that have joined since the appointment renewal will be introduced along with all existing members.

- Dee Childs welcomed the group. She discussed the goals of IT governance, when it started, as well as how committee members were selected. Dee reminded the group to RSVP for the IT Governance lunch that will take place on September 20.
- There was a description from committee chairs as to what the committee has accomplished.
- Sue Bloomfield discussed the committee objectives.
- It was discussed that Dr. Michael Hall and Aaron Brender will send a message to Dr. Costas Georgiades to include all departments head and deans on correspondence. Aaron will follow up on this.
Item 2: IT Governance Lunch
Description: September 20, 11:30 a.m.-1:00 p.m., Gates Ballroom (2400 MSC)

- Reminder of this lunch and to RSVP.

Item 3: Update from Research Storage Task Force
Description: Overview of purpose and status of research storage task force and status of survey.

- This update provided by William Deigaard.
- The survey was launched. The internal group was given the survey first. There were 26 responses to the survey.
- One of the biggest conclusions was that the funding model should be external from the researcher.
- The vast majority of data is stored in a TAMU facility of some sort. About half are in a data center, and half are not. There is not a lot in the cloud. The different types of storage were discussed.
- It is intended to launch survey over next two weeks to all PIs. They will have two weeks to complete. It is not required to disclose your identity to complete the survey. Dee inquired if there were any questions about meta-data, William said they decided not to.
- Dee walked the group through what the funding calendar would look like and possible outcomes of efforts:
  o The funding calendar starts sooner than the fiscal year, so it will be asked in October for the FY21 budget.
  o Even if the interim report is very new, it is important to get this out to show there is an idea as to how much this will cost. It may not turn into a budget item until the following year, but that information should be communicated. Dee would like the report in a month from now. The amount requested should be big enough to cover, but not too much. It should be just to give a general idea what will be needed. The recommendation should also include staff.

Item 4: Overview of Committee Goals and Objectives
Description: Review of committee goals and objectives.

- Sharon discussed the objectives that this group started with.
- Objective number one has already been met, and the other two are on the back of the agenda provided to the group. Those objectives need to be discussed to determine that these objectives are still the direction we want to go, or if we need to add others.
- William Deigaard discussed this list and pinpointed issues that aggravate researchers.
- Dee directed the group to the strategic plan efforts, as it is relative to this conversation. At the university level the co-chairs of planning effort for 2025 strategic plan will have town hall-type meetings and will begin to have larger conversations with the university. This is a good time for this committee to discuss our needs in that regard.
- Dee provided a handout intended to help stimulate thinking of how we can have a voice in the strategic plan. Sharon Mainka will put that on the Google Drive where comments can be made on it. It was asked that all IT governance committees be prepared to provide feedback.
- Sue discussed objective number 2: “Create plans to position Texas A&M University as a premier research institution” and it being very vague.
• These objectives will also go onto the Google Drive so the committee can comment.

**Item 5: Selection of Committee Leadership**

**Description:** *Identify and select a new chair or co-chairs*

- Sharon reminded the group of the previous discussion. It was decided that it would be more effective for the committee to have co-chairs, one serving a one-year term, one serving two terms so there is continuity. The group nominated one chair at this meeting and the second chair next time when the rest of the committee is present. Dee discussed what is expected of chairs.
- It was decided to collect names of nominations at this time. All nominations should be emailed to Sharon Mainka.

Meeting adjourned at 11:29 a.m.