IT Governance Program – Strategic Information Technology Committee

Meeting Minutes

May 17, 2019
12:00 – 2:00 p.m.
JK Williams Building Conference Room 212

Attendance:

SITC Members				ITG Program Support	
	Dr. Othmane Bouhali (TAMUQ) (webex)		Purna Chandra Doddapaneni	X	Missy Mouton
	Dr. Leonard Bright	X	Leonard Rivera		Lea Ann Westmoreland
	Jeffrey Burton		Casey Ricketts	X	Sharon Mainka
	Robert Hetland		Dr. Jorge Vanegas		
X	Dr. David Carlson	X	Mark Herzog (Ex-Officio)		
X	M. Dee Childs	X	Dr. Pete Marchbanks (Ex-Officio)		**SITC Guests**
	Dr. Tim Davis	X	Cheryl Cato – AIC	X	Craig Coates
	Dr. Darren Depoy	X	Juan Garza - EAC		
X	Dr. Yalchin Efendiev	X	Karen Hrncir – IRPSC		
	Dr. Wesley Highfield (TAMUG) (webex)	X	Susan Bloomfield – RITC		
X	Joseph Pettibon, II	X	Kris Wuensche – TTLTC		
X	Dr. Mark Barteau	X	Bill Chollett		

Minutes: Scheduled Business

Item 1:   **Welcome & Lunch**
Description: *Welcome, announcements, and lunch.*

- Around the table introductions.

Item 2:   **Committee Updates**
Description: *Updates from the AIC, EAC, IRPSC, TTLTC, and the RITC.*

- Cheryl Cato reported from Architecture & Infrastructure Committee (AIC):
  - The committee agreed to hold one "in person" meeting during the summer, but work will continue thru the summer.
  - NEXT GEN and Campus Standards will continue to be worked on.

- Juan Garza reported for the EAC Committee:
    - The committee is working on a service catalog. The group is trying to develop a framework for all services as to who owns and manages each of them, and have it all in one central location so that everyone has an idea what is available.
    - A task force was created to get an overall assessment to understand what we own for a university and to know what we have from an application standpoint.
    - Summer meetings will continue each month.
    - Deliverables are planned by the Fall.

- IRPSC – Karen Hrncir reported from the IRPSC Committee.
    - This committee has created two task forces.
    - The work is centered around the Division of IT security SAPs so that they will line up with the security catalog. This group is working on revising SAPs.
    - At the last meeting, the committee discussed proposed email changes in order to cut down on spam.

- TTLTC- Craig Coates reported from the TTLTC Committee
    - A subcommittee/task force has been created that is looking at peer review software options (not in a publication setting).
    - This is on hold pending LMS results.
    - Kris Wuenshce has joined Craig Coates as Co-chair for the TTLTC committee.
    - The committee will review the previous objectives of this committee when new members are selected.

- Strategic Liaisons committee: Sharon Mainka gave an update from this committee.
    - This committee is creating a mentor program and will be using career services software to set up this mentoring program for IT professionals.
    - We hope to open this up to IT students as well later.
    - Career services will help train the mentors.
    - Dee discussed that there is concern about the lack of diversity in IT. The objective for this group is to improve diversity in the IT profession.

Item 3:   **LMS Subcommittee Recommendation**
Description: *Presentation of the LMS Subcommittee recommendation report.*

- Sharon Mainka handed out copies of the LMS Review Recommendation report from this sub-committee.
- The purpose of this is to find a replacement for the Blackboard Learn (eCampus) LMS because that contract is expiring in 2021.
- The subcommittee narrowed down the recommendation to three potential options.
- There has been a lot of interaction across campus including; vendor conferences, webinars, feedback forums, hands on workshops, and an online survey with 299 responses.
- Cost was not a consideration in the options for the recommendation, nor was the implementation time.

Questions/Discussion:
- Will Dropbox work with these systems? That will be an individual faculty decision.
- When downloading things online, they sometimes get lost in Ecampus, how will these systems compare?
- All three LMSs under consideration work with Google Drive.
- Will Media Streaming supported by the LMS?
    - The LMSs under consideration can accommodate the media needs.
- From a purchasing standpoint, the system has contracts with all three of these vendors that are finalists for consideration.
- Dee Childs reminded that in this group we don't vote, we only poll. Dee wants to do an electronic poll so that everyone has time to process what they just heard and go over the report on their own.
- This will then be forwarded to the Executive IT committee with comments.
- Sharon suggests doing poll in BoardEffect as it can take vote and comment.
- Dee hoped that a decision would be made on this in the next six weeks.

Item 4:   **Research Data Sharing and Storage Task Force**
Description: *Overview of the creation and purpose of the Research Data Sharing and Storage Task Force through the RITC.*

- Sue Bloomfield gave a report on this task force:
    - Three members of the committee are serving on this task force, 11 others have been invited from across the university.
    - The task force has already met and is working on the charge.
    - In the first meeting, this group discussed if others need to be added.
    - Dee added that that Nick Duffield will be the contact from this group for help.
    - The charter for this is available online.

Item 5:   **TAMU Website Task Force**
Description: *Discussion about creating a TAMU website task force.*

- Joe Pettibon gave the report on the request for this task force.
- The question was asked, should we look at the structure of the overall website and the possibility of restructuring to present ourselves better.
- It was decided to use the ITG to get feedback on this and put together a group to find recommendations on moving forward, including how other institutions do it as well.
- Joe will bring back a charge for the committee to consider and let the group vote on if this should be managed by one of the IT Governance committees.

Item 6:   **SITC Assessment**
Description: *Discussion about how to assess the IT Governance program.*

- Agenda items 6 and 7 are related:
- Now that ITG has been around for about 18 months, how do we assess ourselves and let the community assess us?

  Reviewed some assessment questions:
  1. Are you aware of IT Governance?
  2. Do you feel that IT Governance has addressed and discussed topics that are important to faculty?
  3. What do you wish the IT governance would address?
  4. What changes would you make to the IT governance programs?
  5. What level of impact do you fee IT Governance has had on the campus?

- It was decided to table the survey for now and address this topic again in the Fall.

Item 7:   **IT Governance Town Hall**
Description: *Discussion about hosting a Town Hall Meeting to spotlight the IT Governance program.*

- Dee suggested that we do the town hall in the fall, provide refreshments, and maybe do media pieces.
- Everyone will brainstorm on this and bring it back to the committee later.
- Sharon and Dee will continue to work on this.