

## IT Governance Program – Strategic Information Technology Committee

### *Meeting Minutes*

January 28, 2019

12:00 – 2:00 p.m.

*JK Williams Building Conference Room 212*

**Attendance:**

<b>SITC Members</b>	
Dr. Othmane Bouhali (TAMUQ webex)	Purna Chandra Doddapaneni
Dr. Leonard Bright	X Leonard Rivera
X Jeffrey Burton	X Casey Ricketts
Robert Hetland	Dr. Jorge Vanegas
X Dr. David Carlson	X Mark Herzog (Ex-Officio)
X M. Dee Childs	X Dr. Pete Marchbanks (Ex-Officio)
Dr. Tim Davis	X Cheryl Cato – AIC
Dr. Darren Depoy	X Adam Mikeal – EAC
Dr. Yalchin Efendiev	X Karen Hrcir – IRPSC
X Dr. Wesley Highfield (TAMUG webex)	X Susan Bloomfield – RITC
Joseph Pettibon, II	X Catharina Laporte – TTLTC
Dr. Mark Barteau	X Bill Chollett

<b>ITG Program Support</b>	<b>SITC Guests</b>
X Juan Garza	X Abby Malkey
X Joshua Kisse	X Craig Coates
X Missy Mouton	X Adam Mikeal
Lea Ann Westmoreland	
X Sharon Mainka	

**Minutes: Scheduled Business**

**Item 1: Welcome & Lunch**

Description: *Welcome, announcements, and lunch.*

- Dee welcomed the group and began attendee introductions.

**Item 2: Committee Updates**

Description: *Updates from the AIC, EAC, IRPSC, TTLTC, and the RITC.*

- Sue Bloomfield updated the group on progress with the RITC Committee.
  - This group is working on their objectives and will be meeting the following week to determine 3-4 items that will be brought to Dee Childs and this committee for priority ranking.
  - Examples of possible high priority items that are being considered are long term data storage, bandwidth, and high performance research implementation.
  - The needs are varied and need a common set of solutions and require faculty input.
- Juan Garza updated the group on the progress of the EAC Committee.
  - This group is looking at three main objectives including Enterprise applications, shared services, and communications tools.
  - They are hoping to provide this group with their final objectives by the spring.
- Karen Hrnrcir updated the group on the progress of the IRPSC Committee.
  - The committee got sidetracked from initial objectives due to role of this group in working on the TAMU 29.01.03 rule regarding data storage.
- Cheryl Cato updated the group on the workings of the AIC Committee.
  - This group is reviewing Office 365 and guest access concerns.
- Catharina Laporte updated the group on the workings of the TTLTC.
  - Catharina distributed a handout showing what this group is working on.
  - Announced that Craig Coates will serve this committee as the new Co-chair.
- Dee Childs gave an update on the Strategic Liaisons Group.

**Item 3: LMS Presentation**

Description: *An update on the recent LMS Sub-Committee activities and the plan for campus engagement.*

- Sharon Mainka distributed a hand out titled Texas A&M Learning Management System Review Timeline and conducted a presentation on this item.
- She also distributed a LMS review rubric around the room for viewing.
- Canvas, Black Board and Bright Space will be on campus doing demonstrations. There will then be feedback forums, finally a campus wide survey will be conducted. Information from the survey will be collected and presented to the committees.
- Flyers have been created and distributed over campus and handed out to individuals asking for participation.
- Information is also posted on our IT Governance website along with directions on how to participate and provide feedback.

**Item 4: TAMU SAP 29.01.03.M0.05**

Description: *Progress toward interpretation of “significant IT equipment” in response to TAMUS Regulation 29.01.03 through the release of a new TAMU SAP.*

- Adam Mikeal presented information regarding this new regulation.
- A task force was created consisting of 13 faculty and a few IT professionals to work on this SAP to determine “What is significant IT equipment.”
- This defines significant IT equipment for Texas A&M University, what it means to have a centralized data center, defines a data center, defines high, moderate, and low impact information resources.
- This SAP was written to exclude services hosted by cloud computing providers with a definition of such.
- Adam discussed the form for exemption request and the process for filling it out and submission.
- There is a link to that form provided in the TAMU rule website.
- Exceptions to the SAP must be approved by the Chancellor.
- Ways make the link easily accessible were discussed, as well as providing the link in multiple places.
- There was a suggestion that a flow chart be created to make it easier to determine if you qualify for an exception.

**Item 5: Strategic Planning**

Description: *Discussion surrounding the development of an IT Strategic Plan*

- Due to being short on time, Dee wrapped up the meeting and complimented all of the work being done by the IT Governance Committees.
- Strategic planning was discussed and some ways to engage the campus in our strategic planning efforts without over-whelming them.
- Should we draft the strategic plan and put it out there, engage in the way that LMS has done, or something in between? Should we engage online?
- Sue suggested a draft as well as conducting town halls.
- Leonard Rivera agreed and suggested something using social media, phones and/or apps.
- Catharina suggested management by objectives using 2030 objectives so that they are aligned. Dee agreed but has concerns that it would be too late.
- Remote sites need to have full engagement as well.

Meeting adjourned at 1:59pm