IT Governance Program – Teaching & Transformational Learning Technologies Committee

Meeting Minutes

December 19, 2018
11:00 a.m.-12:30 p.m.
Computing Services Center, Conference Room 04

Attendance:

<table>
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<th>ATTENDANCE</th>
<th>TTLTC Members</th>
<th>TTLTC Members</th>
<th>Ex-Officio Members</th>
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<tr>
<td>X</td>
<td>Dr. Christian Brannstrom</td>
<td>Dr. Tim Jacobs</td>
<td>X Dr. Karen Butler-Perry</td>
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<td>X</td>
<td>Dr. Craig Coates</td>
<td>X Dr. Catharina Laporte (Chair)</td>
<td>X Regina Greenwood (Ex-Officio)</td>
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<td>X</td>
<td>Dr. Trina Davis</td>
<td>Ethan Albert Martinez</td>
<td>X Dr. Ann Kenimer</td>
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<td>X</td>
<td>Dr. Kim Dooley</td>
<td>Dylan Murray</td>
<td>Dr. Jim Snell (Ex-Officio)</td>
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<td>X</td>
<td>Tracy Hammond</td>
<td>X Dr. Heather Wilkinson</td>
<td>Jalal Moussoui</td>
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<td>X</td>
<td>Dr. Beverly Irby</td>
<td>X Kris Wuenschke</td>
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ITG Program Support - TTLTC

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<td>X</td>
<td>Sharon Gibson-Mainka</td>
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<td>Joshua Kissee</td>
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<td>Missy Mouton</td>
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Minutes: Scheduled Business

Item 1: Welcome & Call for Co-Chair

Description: General welcome and opportunity for announcements & items of interest relevant to the TTLTC. Dr. Beverly Irby’s one-year term as co-chair has expired. This item is a call for a new co-chair to work with Dr. Laporte. The co-chair must be approved by vote with a quorum.

- Dr. Catharina Laporte asked for nominations for a co-chair.
- Dr. Craig Coates was nominated and seconded.
- There was a call for discussion, no discussion followed.
- Vote was called for.
  - All in favor, none opposed, motion passes.
  - Dr. Craig Coates unanimously approved 6 to 0 in favor for co-chair of this committee.
- There was short discussion regarding the recent outage in the data center.
Item 2: Call for Examity Task Force
Description: Jeff will explain the current Examity contract and the requests that ITS has received to revise the contract. A task force could be created to make recommendations to revise the contract.

- Jeff Kurtz discussed this item on the agenda. The contract states that proctoring services must be paid by the division or college.
- In instances where students register late for the exam, they will incur extra (on-Demand) fees.
- Discussion about how those costs could be passed to students.
  - Students could have to be notified that if it is an UNEXCUSED absence they would be responsible and incur those costs.
  - Examity could charge the student directly, but they must be made aware of these changes.
- Benefit of task force is looking at terms and conditions of the contract and understanding the current state.
- Request was made for volunteers to make a task force that will look into this and give a recommendation.
  - The following volunteered:
    - Kris Wenshe
    - Jeff Kurtz
    - Josh Kissee
    - Sharon Mainka
- Dee Childs cautioned not to take too much burden on ourselves and to invite corporate into these conversations and have them contribute.

Item 3: AEFIS Presentation
Description: Dr. Dorsey will discuss the new AEFIS application managed by the Office of Institutional Effectiveness and Evaluation.

- Dr. Alicia Dorsey gave a presentation to the group on AEFIS application. AEFIS= Assessment, Evaluation, Feedback and Intervention System
- PICA will be going away and will be replaced by Course Evaluations
- WEAVE will be going away and replaced by Program Assessments
- Artifact Management & Scoring will be replaced by Core Curriculum assessment to replace the bulk uploading process.
- The Course Evaluations’ full implementation is planned for the Fall of 2019.
  - Pilot testing taking place during Spring and Summer 2019.
- Program Assessment annual reports for AAY18-19 will be done thru AEFIS.
- Core Curriculum will have existing artifacts loaded by June 2019.
- Scoring will occur in summer 2019.
- AEFIS will tentatively roll out March 18-20, 2019

Item 4: LMS Update
- Vendor Presentations have all been scheduled
- Canvas, Blackboard Ultra and Brightspace (D2L) will be evaluated
Visit the website http://u.tamu.edu/lmsreview for additional information

Item 5: Lunch

Next Meeting: January 18, 2019 10:30am-12:00pm in CSC 04