IT Governance Program – Teaching & Transformational Learning Technologies Committee

Meeting Minutes

March 20, 2020
10:30 a.m.-12:00 p.m.
Computing Services Center, Conference Room 04

Attendance:

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<tr>
<th>TTLTC Members</th>
<th>Ex-Officio Members</th>
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<tr>
<td>X Dr. Christian Brannstrom</td>
<td>X Dr. Joanna Goodey Pellois</td>
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<td>Rebecca Burns</td>
<td>Dr. Beverly Irby</td>
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<td>Dr. Craig Coates (Co-chair)</td>
<td>X Dr. Lucas Macri</td>
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<td>Paloma Cuello Del Pozo</td>
<td>X Dr. Heather Wilkinson</td>
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<td>X Dr. George Cunningham</td>
<td>X Kris Wuensche (Co-chair)</td>
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<td>Harlan Gabriel</td>
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ITG Program Support

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<th>TTLTC Guests</th>
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<td>X Sharon Mainka</td>
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<td>X Missy Mouton</td>
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<td>Ethel Vaught</td>
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Minutes: Scheduled Business

Item 1: Welcome & Announcements
Description: General welcome and opportunity for announcements and items of interest relevant to the committee.

- Kris Wuensche welcomed the group.

Item 2: Updates from the Office of Academic Innovation
Description: Announcements from the Dean of Faculties Office

- Jocelyn Widmer reported that walk-in training numbers have dwindled. They are working on a keeplearning website.
- Some student senators have reached out, so that small group has been engaged. In an attempt to consider students whose work has been suspended, a keepworking initiative has been created with a group of students pairing up with faculty to provide help and for students to be trained. There are currently 20
students and 11 faculty on board to help with this initiative. The question was asked about bringing graduate students on, and currently there are twice the number of students as faculty, but as more faculty come on board it may be possible to open it up to other students once we know how to manage supply and demand.

- Question for Dr. Widmer: Joanna Pellois asked if ecampus can be open past this semester in order to process as many incompletes as possible. Dr Widmer will ask Juan Garza about that and what would be the best way to set up an intake process for that.

Item 3: Items Dean of Faculties Office
Description: Updates from the Dean of Faculties Office

- Heather Wilkinson provided this update.
- The TTL conference has been canceled. For those who were awarded PPTG grant, those requirements for that grant may have to be done virtually but this has not been clarified yet.
- There is a forum planned for late April regarding student course evaluations which will now be virtual.
- Professional development workshops for faculty that were previously planned for this semester for the week of May 12, still plan to launch, but will now be virtual.
- There will be “Coffee Conversation” 8:30 a.m.-10:00 a.m. every Friday to create a community and get a finger on the pulse of what is working for people as they work through the pandemic.
- The Department Head trainings are unsure at this time. They will likely be postponed until the fall when it can be done in person.
- CTE was pulled into the keep teaching meetings this week and hasn’t been able to move forward with anything else at this point, but hope to continue virtual trainings. CTE@TAMU.EDU will set you up with a consultant for your issue. Their plans and cancelations will be posted on their site.

Item 4: Committee Roundtable
Description: Updates on what each area is doing to prepare for next week's move to teaching online.

- What is your area doing to prepare for opening up online classes next week?
- Kris Wuensche- The biggest hurdle was what to do about clinical. Remaining clinical hours will be taken care of virtually. Class delivery- all classes are already in ecampus, and are using Zoom for activities and Q&A time etc.
- Heather Wilkinson: Most people are not posting recordings but providing PowerPoint slides, but some use ecampus a lot. Face-to-face class will be done via Zoom. There has been discussion on allowing students to go to Pass/Fail. This may be difficult with the way some particular courses are set up.
- Christian Brannstrom: Lab classes are looking for solutions and redesigning how students interact and provide data. How GATS communicate with faculty.
- Jalal Moussoui- Master of Geoscience is 100 percent online. The face-to-face classes have been given the same capabilities so they can move forward. VPN has some limitations and suggested using the virtual open access lab instead.
- Sharon Mainka: The Division of IT is monitoring VPN usage and implementing an auto logout after 30 minutes of it not being used/inactive. The Division of IT has taken over tier one support, as most have been staff needing assistance with working remotely. Need for walk-in support has been super low. The office is preparing to be very busy as online ramps up. Wi-Fi usage on campus is 1/3 of normal.
- Heather Wilkinson mentioned that the group should consider their role going forward. Sharon replied: This committee’s role is evolving as is that of the distance ed committee.
- Joanna Pellois: feels there needs to be broad representation on this committee.

**Item 5: Captioning Tool Survey**

**Description:** Potential Questions to ask the EIR Subcommittee

- Sharon discussed that the EIR subcommittee has representation from each department on campus. We are considering sending them a quick survey to gather this data since it is a crazy time to try to meet.
- Jocelyn has tasked them to find out major vendors that are being used. Sharon will do this as a Google form.
- Ann Kenimer suggested that Disability Services be included. Sharon explained that they have two reps on the EIR Committee. Also, the IT Accessibility group actually oversees that subcommittee.

Meeting adjourned: 11:30 a.m.