IT Governance Program – Teaching & Transformational Learning Technologies Committee

Meeting Minutes

April 17, 2020
10:30 a.m.-12:00 p.m.
Zoom Only

Attendance:

<table>
<thead>
<tr>
<th>TTLTC Members</th>
<th>Ex-Officio Members</th>
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<tr>
<td>Dr. Christian Brannstrom</td>
<td>Dr. Joanna Goodey Pellois</td>
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<tr>
<td>Rebecca Burns</td>
<td>Dr. Beverly Irby</td>
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<td>Dr. Craig Coates (Co-chair)</td>
<td>Dr. Lucas Macri</td>
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<td>Paloma Cuello Del Pozo</td>
<td>Dr. Heather Wilkinson</td>
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<td>Dr. George Cunningham</td>
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<td>Harlan Gabriel</td>
<td>Kris Wuensche (Co-chair)</td>
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<th>ITG Program Support</th>
<th>TTLTC Guests</th>
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<tr>
<td>X Sharon Mainka</td>
<td>Kevin Lawanto</td>
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<td>X Missy Mouton</td>
<td>Isabel Elizalde</td>
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<td>Ethel Vaught</td>
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Minutes: Scheduled Business

Item 1: Welcome & Announcements
Description: General welcome and opportunity for announcements and items of interest relevant to the committee.

- Kris Wuensche welcomed the group.

Item 2: Office of Academic Innovation Report
Description: Announcements from the Office of Academic Innovation

- Joceyln Widmer gave this report and update.
  AiHelp@tamu.edu is the website to answer questions instead of reaching out directly.
  LMS- working with change management team who is keeping tabs on Keep Teaching and lessons learned.
The DOJ Audit inquiry: reminder that this is still with us. When the DOJ comes back and looks further into our content, they will be looking at Canvas as the portal into the content. We won't be able to ensure the accessibility into any other LMS. The initial response won't get to the DOJ for a couple of months and come back to us in the Fall at the earliest.

Help Desk Central: What does a partnership look like? Will be picking those conversations back up in the next 10 days. For faculty and students that will mean that the tiers for help will shift and provide continuity for service.

Training internally for Canvas is currently occurring.

Jocelyn shared slide presentation titled “Catch The Wave - 5 Waves of Canvas Training and Support”:

This plan gives us a controlled environment which is necessary at this point. Summer II Faculty will have two methods for training: From scratch or a migration process which is still being developed. TAs associated with these classes will be able to participate in this training. The absentee method will work a little smoother and will be looked at further over the summer and will also hopefully be tracked better than it currently is. The academic technologist will be getting certain permissions in the system and Juan’s group is working on who that is.

Wave 2 will be In July Faculty who want to build from scratch and teach canvas in the Fall. Wave 3 will be faculty who require assistance migrating Blackboard to canvas.

Steps to help plan ahead:
  - LMS.tamu.edu
  - KeepTeaching.tamu.edu
  - On Demand Training
  - Academic Technologists
  - Social Media Channels

**Item 3:** Dean of Faculties Report
Description: Updates from the Dean of Faculties Office

Heather Wilkinson gave this report.

Rescheduling Professional development May 11-13. Will be holding a Roadmap Workshop for Pre-tenure faculty.

Implementing a new workshop “Got Tenure, Now what?” for tenured faculty.

Marketing for this will go out early next week.

TAMU System is 1 of 4 in the country to get a grant from ACU – agreement with NASH – at TAMU there will be 90 slots for faculty to participate in this program. Targeting gateway course and core curriculum courses. Names of targeted faculty to come.

**Item 4:** Captioning Survey Update
Description: Discussion of the preliminary results from the captioning survey.

Kris Wuensche presented this update and shared a slide.

Campus rates are different based on speed and volume of usage.

Faculty and staff are asking about the implementation of tools into Canvas because that determines when they integrate.
• Heather Wilkinson asks about the role of this committee.

**Item 5: Meeting Time**

Description: Discussion of changing meeting time for next semester.

• Sharon discussed revisiting the time of these meetings to get more participation and also whether this should be done solely online next semester. This committee doesn’t meet during the summer, so likely changes would be implemented after the summer and how it may be restructured at that time.

• Sharon asked for times to be avoided communicated to her and she will create a Doodle Poll accordingly to be sent out.
  - Heather- avoid Wednesdays, especially afternoons
  - Chelsea- will send a list of Jocelyn's standings
  - Fridays seem to be the best option but at a different time.

• Sharon also asked if there were any objections to the meeting being solely online next semester. No objections all agreed- Meetings will be all online.

• Zoom link will have a password for protection from “Zoom Bombing”.

Meeting adjourned: 11:49 a.m.