IT Governance Program – Teaching & Transformational Learning Technologies Committee

Meeting Minutes

January 15, 2021
10:30 a.m.-12:00 p.m.
Zoom

Attendance:

<table>
<thead>
<tr>
<th>TTLTC Members</th>
<th>Ex-Officio Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>X Dr. Valerie Balester</td>
<td>X Jennifer Griffith</td>
</tr>
<tr>
<td>Dr. Maria Barrufet</td>
<td>X Dr. Beverly Irby</td>
</tr>
<tr>
<td>Dr. Christian Brannstrom</td>
<td>X Patty Luna</td>
</tr>
<tr>
<td>Dr. Rebecca Burns</td>
<td>X Dr. Lucas Macri</td>
</tr>
<tr>
<td>X Cynthia Burress</td>
<td>X Dr. Laura West</td>
</tr>
<tr>
<td>Travis Cantwell</td>
<td>Dr. Heather Wilkinson</td>
</tr>
<tr>
<td>Dr. Christopher Dostal</td>
<td>Sam Woodfin</td>
</tr>
<tr>
<td>X Karen Farmer</td>
<td>X Dr. X. Ben Wu</td>
</tr>
<tr>
<td>Garry Gibson</td>
<td>X Kris Wuensche (Chair)</td>
</tr>
<tr>
<td>X Dr. Joanna Goodey Pellois</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ITG Program Support</th>
<th>TTLTC Guests</th>
</tr>
</thead>
<tbody>
<tr>
<td>X Sharon Mainka</td>
<td>X Serge Razafindrakoto</td>
</tr>
<tr>
<td>X Missy Mouton</td>
<td></td>
</tr>
<tr>
<td>X Ethel Vaught</td>
<td></td>
</tr>
</tbody>
</table>

Minutes: Scheduled Business

**Item 1: Welcome & Announcements**
Description: General welcome and opportunity for announcements and items of interest relevant to the committee.

**Item 2: LMS Update**
Description: Update on LMS and other initiatives from the Office of Academic Innovation.
Link provided: https://www.youtube.com/watch?v=SnJoxbUqrf0&feature=youtu.be

- Everyone is encouraged to view the video.
Item 3: Task Force Assignments

Description: Assignment of committee members to identified task forces.

- Kris Wuensche discussed this item.
- At this committee’s last meeting, three task forces were set up to take on our objectives for the year. Kris Wuensche shared a word document showing a list of names of representatives for these task forces.
  - [https://docs.google.com/document/d/1N9UKpbPxUbB-Ba0_bXWJR53laW_Vcy37/edit#heading=h.gjdgxs](https://docs.google.com/document/d/1N9UKpbPxUbB-Ba0_bXWJR53laW_Vcy37/edit#heading=h.gjdgxs)
  - Kris will follow up with those listed to see if they are willing to participate. Any new names added at this meeting, will be contacted as well.
- Task Force 1: Student Response Systems (“clickers”)
  - Would like to identify a representative from Chemistry, Science/Math, Engineering, and student reps.
  - Joanna Pellois will send an email to Kris Wuensche with the name of a representative from the Chemistry department.
  - Joanna Coffelt should be added to list as a representative for Math/Science. This name was confirmed by Jenn Whitfield.
  - Mays Business School was added to the list of desired representation.
- Task Force 2: Office Hours and Support for Students Outside Class Meetings
  - Added a need for a representative from Academic innovations as well as Student Affairs/Student Assistance.
  - Added a possible name from Engineering.
  - CAPS/Counseling was added to the list.
  - Yasha Hartberg was named as a possible representative from Vet Med. Andrea Ogilvie - Engineering and Russ Graves - TAP were added.
- Task force 3: Team Based Learning Pedagogy in Canvas LMS
  - Added Leslie Seipp - Director of the Student Transformation Center at Mays.

Item 4: University IT Strategy Questions

Creation of survey questions for University IT Strategy initiative.

Note: Since this meeting, the direction and timeline for IT strategic planning has changed. Work on the survey questions is no longer needed.

- Sharon Mainka discussed this item.
- The Division of IT is starting a university-wide strategy initiative. This is not strategic planning for the Division of IT only. We want to go broader and look at IT across campus.
- A survey to the university as a whole will go out in February. Some areas of focus have been identified and shared. Data from that survey will be taken to town halls in March. The feedback from both will be made into a report for Dee Childs to hopefully begin in June.
• The committee at this meeting was asked to come up with questions for this survey based on the areas of focus provided.
• Discussion/suggestions: These will be put into more detail and edited when actually used.
• How can we create a seamless experience for students across the university to help identify which office does what to reduce runaround for them? Maybe one centralized location to get a question answered.
• Students- how much do you currently spend per semester on external technologies required for your course? (Student response systems such as Poll Everywhere, iClickers, electronic textbooks) Use a specific time frame such as per semester or in the last year.
• In the academic year 2019-2020, how often did you have a failed attempt due to technology when uploading coursework?
• What online resources would have been beneficial to you during the pandemic?
• For faculty: Would you be willing to teach classes using an online platform once the pandemic is over?
• Did you have online course captions available for the course videos?
• One-stop shop for questions for faculty, staff and parents- How can we answer questions without having to talk to anyone, but still feel like the answer addressed our concerns?
• Faculty - What technology issues have you had in the classroom and what support do you feel is available to you? Ex: Having software added to the classroom computer, knowing who to ask for technical support.
• Have you had barriers to working remotely? Is there more that could be provided to you to make it easier for you to work remotely? What gaps did you experience while working remotely?
• This document will be left in the Google drive to be accessed and edited by this committee as needed.
• Sharon showed how to access the Google drive documents for this committee, and would like everyone to go look at this document and add any questions or change wording. This step should be completed by January 27. Then the following group will polish and finalize by January 29.
• Group for final editing before moving forward:
  o Patty Luna, Kris Wuensche, and Jennifer Griffith will assist Sharon in editing this document and the questions.

Next Meeting: February 19, 2021

Meeting adjourned: 11:49 a.m.