IT Governance Program – Teaching & Transformational Learning Technologies Committee

Meeting Minutes

December 11, 2020
10:30 a.m.-12:00 p.m.

Zoom

Attendance:

<table>
<thead>
<tr>
<th>TTLTC Members</th>
<th>Ex-Officio Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>X Dr. Valerie Balester</td>
<td>X Jennifer Griffith</td>
</tr>
<tr>
<td></td>
<td>Dr. George Cunningham</td>
</tr>
<tr>
<td>Dr. Maria Barrufet</td>
<td>X Dr. Beverly Irby</td>
</tr>
<tr>
<td></td>
<td>Regina Greenwood</td>
</tr>
<tr>
<td>Dr. Christian Brannstrom</td>
<td>X Patty Luna</td>
</tr>
<tr>
<td></td>
<td>X Dr. Ann Kenimer</td>
</tr>
<tr>
<td>X Dr. Rebecca Burns</td>
<td>X Dr. Lucas Macri</td>
</tr>
<tr>
<td></td>
<td>X Dr. Jocelyn Widmer</td>
</tr>
<tr>
<td>X Cynthia Burress</td>
<td>X Dr. Adam Seipp</td>
</tr>
<tr>
<td>Dr. Travis Cantwell</td>
<td>Dr. Laura West</td>
</tr>
<tr>
<td>Dr. Christopher Dostal</td>
<td>X Dr. Heather Wilkinson</td>
</tr>
<tr>
<td>X Karen Farmer</td>
<td>Sam Woodfin</td>
</tr>
<tr>
<td>Garry Gibson</td>
<td>Dr. X. Ben Wu</td>
</tr>
<tr>
<td>X Dr. Joanna Goodey Pellois</td>
<td>X Kris Wuensche (Chair)</td>
</tr>
</tbody>
</table>

Minutes: Scheduled Business

**Item 1: Welcome & Announcements**

Description: General welcome and opportunity for announcements and items of interest relevant to the committee.

- Announcement: Teaching and Learning conference will take place in the spring.
Item 2: **LMS Update**  
Description: *Update on LMS and other initiatives from the Office of Academic Innovation.*

- Video to be provided: Jocelyn Widmer will send this video out later for everyone to watch on their own time.

Item 3: **Objectives/Focus for this year**  
Description: *Discussion on results of objectives survey results.*

- A survey went out last week on the ranking of the objectives.
  - 1. Creating a task force to evaluate and recommend student response systems/Clicker technologies, which integrate into the Canvas LMS.
  - 2. Develop best practices and resources for instructors conducting virtual/online office hours and support for students (outside of class).
    - a. Success stories and models of where it is working well (online supplemental instruction, support services, virtual writing support groups etc.).
  - 3. Assist with developing resources Team based learning pedagogy in Canvas.
  - 4. Develop best practices and resources for online chat (alternate communication) between professors and students.
    - a. Put up professional buffers/boundaries for chat.
    - b. Should we continue to promote post-Covid?
      - i. Is Zoom recording here to stay?
    - c. What are appropriate tools?
  - 5. Support the Office of Academic Innovation with encouraging accessible courses in Canvas.
  - 6. Develop guidelines and resources for faculty to use when selecting purchased and free resources.
- Discussed number 1. Develop a Clicker task force to work on Number 1. Team Members:
  - Lauren Dembrosky-OAI
  - Patti Luna
  - First year Chem experience
  - Carlos Lucio
  - Science/Math
  - Catharina LaPorte
  - Craig Coates
  - Dr. Bin Mai from Tech Mgmt
  - PITO- possibly Caleb
  - Students
  - Cynthia Burress- Law School
  - Engineering
  - Sherry Lin
  - Political Science
- Discussed 2-Stand alone item. Possibly combine 1 and 4
- Discussed what next task to be taken on would be.
  - Jennifer Griffith take on number 3.
  - Valerie Balester will take number 2.
o Kris Wuenche will take number 1.
o Members for number 2:
  ▪ Kelly O’Neal- Burn center
  ▪ Amy Earhart with English
  ▪ Paulo – Mac learning center?
  ▪ Adam Seipp
  ▪ Kelly Essler
o Members for number 3:
  ▪ Ben Wu
  ▪ Kolani from Liberal Arts
  ▪ Matt McKinney – Dept of English
  ▪ Heather Wilkinson
o Members for Number 4:
  ▪ Heather and Jocelyn will discuss

**Item 4: Standing Student Sub-Committee**

*Description:* *Discussion on creating a standing student sub-committee for the committee.*

- Jennifer Griffith lead this discussion.
- Discussion as to what is needed here.
- Make sure to capture groups that need it the most. If involving students, involve all students.
- Vision: Standing focus group
- Will do a follow-up email to see if anyone has groups of students identified.

Meeting adjourned at 11:52 a.m.